

MINUTES OF REGULAR COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 12 JANUARY 2017



PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Councillor Jason King
Councillor Carol King

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Deputy Mayor Colin LeGrow called the meeting to order at **7:54 pm**.

2.0 AGENDA

Upon Review of the agenda;

MOTION 001 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

In the absence of a quorum of council members that attended the 13 December 2016 general meeting, the adoption of the minutes was deferred.

4.0 BUSINESS ARISING FROM MINUTES

4.1 CHANGE IN CONCEPT PLAN – CHESTER KING

The Town Manager briefed Council on the discussion he and the Town Planner, Mr. Reg Garland, had regarding this item. A discussion ensued after which;

MOTION 002 / 2017

*Deputy Mayor Colin LeGrow moved to **APPROVE** the following two items regarding Mr. Chester King's request.*

- *That the road to the West (towards Torbay) be straightened and transit through the property in the same manner as the road to the East (towards Bauline).*
- *That the Residential Infill (RI) zoned property that will now become available due to the straightening of the road would now be available for development in accordance with the Town Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Councillor Craig LeGrow
All in favour.*

Motion CARRIED

Deputy Mayor Colin LeGrow went on to request that Mr. King be informed of the recent amendment # 5 permitting a “cul-de-sac” or “P” road, to determine if he would be interested in incorporating this into his development plans as well. All agreed and the Town Manager was directed to liaise with Mr. King.

4.3 MARKET VALUE PRICING POLICY FOR MUNICIPALITIES

The Town Manager informed Council that he had contacted Crown Lands Division and requested that a representative attend a council meeting to discuss this item. They are unavailable for this meeting but should be here for the next scheduled meeting. This item was deferred until the next council meeting.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Chad Andrews – Development:

Council reviewed the Development Application submitted by Mr. Chad Andrews to construct an extension to his house at 1346 Bauline Line. After some discussion;

MOTION 003 / 2017

*Councillor Craig LeGrow moved to **APPROVE IN PRINCIPLE** the development application to construct a 47`x 25`extension to his house at 1346 Bauline Line, as submitted by Mr. Chad Andrews. Prior to any construction, all measurements are to be confirmed by a town official.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

Motion CARRIED

5.2 CORRESPONDENCE

5.2.1 Estate of Wilson LeGrow – Conveyance of land

Council reviewed a letter whereby the family of the late Wilson LeGrow informed council that they no longer have any interest in the parcel of land (Parcel ID 181-785) situated at 1279-1287 Bauline Line in the Town of Bauline and are conveying the property to the Town of Bauline. After a short discussion, the Mayor thanked the family members of the Late Wilson LeGrow and requested a letter be sent to them on behalf of council.

5.2.2 Deputy Minister, Municipal Affairs – Municipal Recommendation Forms

Council reviewed this correspondence which indicates that there will no longer be a need for Crown Lands to have completed Municipal Recommendation form from municipalities. Commencing 3 Jan, the Crown Lands division will accept applications and forward registered applications to the appropriate municipalities. After a lengthy discussion, it was requested that the Crown Lands Division be contacted to confirm the process.

5.2.3 Municipal Assessment Agency – Update on the Board

Council reviewed this update of the Board of Directors for the Municipal Assessment Agency.

5.2.4 Cal LeGrow – Insurance Policy renewal

Council reviewed the renewal documents from Cal LeGrow and Northbridge Insurance for the 2017 season.

5.2.5 Royal NL Constabulary Association – Request to purchase ad space

Council reviewed this request to purchase advertising space in the 26th annual RNCA crime prevention guide. Council declined at this time.

5.2.6 Brock University – ATIPPA request

Council reviewed this Access to Information and Personal Privacy Act (ATIPPA) request from a Brock University researcher. The Town Manager informed council that he had already replied to the request.

5.2.7 Eastern Regional Office MA – Acknowledgment of receipt

Council reviewed this letter acknowledging receipt of the town's 2017 budget on 23 December 2016.

5.2.8 FCM – Request for Bauline to become a member

Council reviewed this request from the Federation of Canadian Municipalities to become a member. After some discussion, council decided not to become a member this year.

5.2.9 Professional Municipal Administrators (PMA) – Strategic Plan

Council reviewed this copy of the PMA strategic plan 2016-2021.

5.2.10 150 Anniversary – Deferred from last meeting

Council reviewed this document indicating an opportunity to nominate individuals and/or organizations for a Canadian Volunteer Award. After some discussion;

*Councillor Craig LeGrow moved to **NOMINATE** the Community Committee for a Canadian Volunteer Award under the 150 Anniversary program.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Building Storage and access

The Town Manager informed Council that based on the last council meeting he had developed a draft solution to the building access and storage issue. Upon discussion, it was agreed to approach the Community Committee with the proposal.

6.1.2 Wi-Fi access points

The Town Manager informed council that wi-fi access was extremely limited in the centre during events. He recommended adding access points to the Wi-Fi. Council agreed and requested that the Town Manager solicit quotes for the installation of additional access points.

6.1.3 FIBE internet in building

The Town Manager requested that a Fiber Internet connection replace the current DSL connection for efficiency purposes. Council agreed.

6.2 SAFETY REPORT/DISCUSSION

A discussion arose regarding the amount of ice on Seaview Lane. The Town Manager informed council that he was aware of the situation and that he had been talking to the contractor. A permanent solution will most likely not be possible until the spring. In the meantime attempts will be made to keep the ice build up to a minimum.

6.3 WATER UPDATE

The Town Manager informed Council that the Water quality and quantity are reported as good.

6.4 COUNCIL SOCIAL

A discussion arose regarding the Council Social date of 28 January 2017. It was determined that this would not be a good date as some councillors will be absent. A new date of 4 February was proposed and the Town Manager was requested to liaise with the rest of council to determine if this date would be acceptable.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

- 7.1.1 Final Payment – The Town Manager informed council that there is still an outstanding invoice to Dillon. Council expressed its displeasure with engineering work on this project.
- 7.1.2 Heat pumps – The Town Manager informed council that parts are still required to fix one of the heat pumps.
- 7.1.3 Bathroom Floors – The Town Manager informed council that he had been in contact with Jason Williams of Eastern and Councillor Jason King regarding the repairs required to the bathroom floors. It is recommended that the best fix to this issue would be to remove the strip of tiles in both bathrooms and replace them with an accent strip that coordinates with the respective bathroom. After some discussion, Council agreed to proceed in this direction.

7.2 CELL COVERAGE

The Town Manager informed council that he had been contacted by Bell and informed that a 95 meter cell tower has been approved for installation in Bauline. He also let council know that there is a meeting scheduled for Tuesday 17 January at 11:00 am with contractors and Bell representatives. Mayor Dredge and the rest of council expressed their pleasure. Mayor Dredge encouraged anyone available to attend the meeting 17 January with the Town Manager.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 005 / 2017

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

*Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – No report submitted
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – The Chair informed Council on the recent developments between the Pouch Cove Volunteer Fire Department, The Pouch Cove Mayor, HiTech personnel and the Bauline Emergency Response Committee. There will be further discussions amongst this group before a final report can be presented to council.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Dredge informed council that the next ICSP meeting is scheduled for Thursday 26 January 2017 in Pouch Cove.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Mayor Dredge informed council that the next NEAJC meeting is scheduled for Wednesday 18 January 2017 in Petty Harbour if anyone wishes to attend.
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives of the Community Committee. A discussion arose regarding the way ahead and a joint Community Committee and Town Council meeting. After some discussion, it was determined that this will be deferred to the next meeting when more council members will be present.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point, Mayor Christopher Dredge asked if there were any items that council or staff would like to address. There were no other items raised or discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 2 February 2017 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 007 / 2017

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **12 January 2017**.*

Mayor Christopher Dredge adjourned the meeting at 10:37 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline