

**MINUTES OF REGULAR COUNCIL MEETING HELD AT
2 MEMORIAL PARK PLACE 24 APRIL 2017**



PRESENT

Mayor Christopher Dredge
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Dep Mayor Colin LeGrow

PUBLIC IN ATTENDANCE

Matthew Cooper
Regional Recreation Coord

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:52 pm**.

2.0 AGENDA

Upon review of the agenda, the Town Manager requested that three items be added:

MOTION 045 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the agenda with the addition of the items as requested by the Town Manager.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

3.1 MINUTES OF 16 MARCH 2017

Upon review of the minutes of 16 March 2017:

MOTION 046 / 2017

*Councillor Carol King moved to **ADOPT** the minutes of 16 March 2017 as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

3.2 MINUTES OF 3 APRIL 2017

Upon review of the minutes of 3 April 2017:

MOTION 047 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 3 April 2017 as presented.*

*Seconded by Councillor Jason King
All in favour.*

Motion CARRIED

At this point Mayor Dredge departed from the order of the Agenda and directed Councils attention to item 6.4.

6.4 KILLICK COAST GAMES

Mayor Dredge welcomed the Regional Recreation Coordinator, Mr. Matthew Cooper to the Bauline Council Meeting. Mr. Cooper thanked council for the opportunity to address council regarding the 2017 Killick Coast Games. He went on to provide a background of the games and informed council that there were 450 participants in last years games. This year the games are scheduled for 21-25 August. The regional team of Pouch Cove, Bauline and Flatrock known as "PBF" is a large spirited team. The 2017 games will be hosted by this region. The last time this region hosted the games it cost approximately \$18,000.00; this is expected to increase this year due to higher numbers and inflation. A government grant has been applied for to defray the costs of the games. Funds are used to provide healthy snacks to the game's participants as well as provide monetary rewards and trophies to a number of top performers. A request for a \$500.00 contribution towards the games was tabled in a letter from the Killick Coast Games (KCG) committee. Mr. Cooper went on to explain that the KCG committee was comprised of the Mayor of each town, a councillor and a citizen representative. A Honourary Patron from each community was also part of the games. Mayor Dredge, indicated that he would be pleased to be part of the committee and would solicit the remaining membership on behalf of Bauline. Mr. Cooper thanked the Mayor. Upon a short discussion regarding facilities, Council agreed that if any of the Town of Bauline's facilities or parking lot could be utilized in the games, the KCG committee could utilize them for planning purposes. Councillor Craig LeGrow, asked Mr. Cooper, who has paid for the costs of hosting the Killick Coast Games in the past, when our region has hosted. Mr. Cooper explained that any costs not covered by a government grant was evenly divided between Pouch Cove and Flatrock. A discussion of various related topics ensued. After which the Mayor thanked Mr. Cooper for his presentation and invited him to stay for the rest of the meeting, or he could leave if he wished. Mr. Cooper thanked Council for their interest in the Killick Coast Games and departed.

A discussion arose regarding the presentation of Mr. Matthew and the request for \$500.00 to defray the costs of sportsmanship awards. After which:

MOTION 048 / 2017

Councillor Craig LeGrow Moved the following resolution:

PARTICIPATION IN THE KILLICK COAST GAMES

WHEREAS the Town of Bauline will participate in the Killick Coast Games as a member of the Pouch Cove, Bauline, Flatrock region;

WHEREAS the Killick Coast Games will be hosted on a rotational basis with each region hosting every four years;

WHEREAS the costs of hosting the Killick Coast Games is borne by the hosting region;

WHEREAS the Town of Bauline will provide members to the Killick Coast Games committee to assist in hosting the games in our region;

WHEREAS the Town of Bauline will offer town facilities and space to conduct Killick Coast Games events as requested by the Killick Coast Games Committee;

THEREFORE, BE IT RESOLVED that the council of **the Town of Bauline** endorse the participation in the Killick Coast Games and do hereby approve to **CONTRIBUTE** 20% of any costs associated with the hosting of the Killick Coast games that is not defrayed by other grants, contributions or donations.

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

At this point Mayor Dredge returned to the order of the Agenda and directed Councils attention to item 4.0.

4.0 BUSINESS ARISING FROM MINUTES

4.1 PROPERTY TAXES PAR ID 004-203

Council reviewed the latest e-mails regarding the property at PAR ID 004-203. No action was required at this time. The Town Manager was asked to keep council informed of any developments.

4.2 COMMUNICATIONS AND MOU TOWN OF POUCH COVE

The Town Manager informed Council that the draft MOU along with the Town of Bauline's Municipal Plan and Development Regulation has been sent to the Lawyer for review. Nothing has been received yet.

4.3 CANADIAN HEALTHY LIVING FUND GRANT

The Town Manager informed Council that an e-mail has been sent to the CHLF department as requested. An interim reply has been received indicating that the request is being looked at.

4.4 JACK BYRNE REGIONAL ARENA

Mayor Christopher Dredge and Councillor Craig LeGrow indicated they will be attending the presentation on the expansion of the ownership and second ice service at Jack Byrne Regional, 26 April at 7:00 pm.

4.5 MUNICIPAL CAPITAL WORKS PROJECT APPLICATION

The Town Manager informed Council that an application for a Municipal Capital Works project regarding the purchase and installation of a 200kw generator as an alternate power supply to the Town Hall and Community Centre has been submitted.

4.6 ENVIROFEST 2017 GRANT APPLICATION

The Town Manager informed Council that an application for a \$5000.00 grant has been submitted to NL Power for the Envirofest 2017 grant. The request was to defray the cost of cutting a trail to the WW II American war plane crash and installing memorial plaques and a bench.

4.7 DRY HYDRANT

The Town Manager informed Council that he has met with Chris Blundon, who has provided sound advice on the construction of a dry hydrant on Memorial Park Place.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

5.2.1 Newfoundland Athletic Dog Association (NADA) – Council reviewed the correspondence from Donna Evans of NADA. A discussion ensued and it was determined that the area requested was not zoned for this type of development, and council would not entertain re-zoning the property at this time. As requested, Council referred to the planning map and suggested that Ms. Evans contact Kinsella Landscaping to determine if they would be interested in providing an area. Another suggestion was

the area on Bauline Line Extension on the road that the Quarry is currently located.

- 5.2.2 Newfoundland Design Associates Ltd. – Council reviewed this Letter of introduction regarding a multi-disciplined engineering consulting firm. Council indicated that there are a couple of projects in the near future where they could be engaged.
- 5.2.3 Francois Choquette – Council reviewed this request for support regarding Bill C-203 concerning the bilingualism of Canada’s Supreme Court Judges.
- 5.2.4 NL Liquor Corp – Council reviewed this Club licence renewal documentation for the Community Centre. They requested that this be passed to the Community Committee.
- 5.2.5 Work Place NL – Council reviewed this 2016 PRIME results indicating that \$117.00 has been applied.
- 5.2.6 Government Purchasing Agency – Council reviewed this opportunity to participate in a bottled water standing offer. It was declined.
- 5.2.7 Pouch Cove Volunteer Fire Department – Council reviewed this correspondence requesting contribution towards upgrading a new vehicle with lighting, lettering etc, so that it could be utilized as an emergency vehicle. The cost of the upgrades is estimated at \$10,000.00. Councillor Jason King, Acting Chair of the Emergency Response Committee addressed council and offered his opinion from the committee’s perspective. After a lengthy discussion:

MOTION 049 / 2017

*Councillor Jason King moved to **DEFER** this request until the draft Memorandum of Understanding between the Town of Pouch Cove and the Town of Bauline regarding Fire and Emergency Services has been finalized.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

- 5.2.8 Stewardship Association of Municipalities – Council reviewed this correspondence inviting Council to the Spring Annual General Meeting being held 2-3 June 2017 in Torbay, NL. It was noted that this would be a good opportunity to participate as the AGM is in a neighboring town. Mayor Christopher Dredge encouraged anyone wishing to attend to let the Town Manager know so that they could be registered.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Radio system installation – The Town Manager informed Council that HiTech has installed the equipment inside the building. They should have the antennae installed by 24/25 April. Pouch Cove installation will be carried out in the near future, then all equipment will be tested and adjusted.
- 6.1.2 BIZPAL – The Town Manager informed Council that after another meeting with Service NL 12 Apr. BizPaL has been configured and is now live on the Town's website.
- 6.1.3 Security Cameras – Council reviewed the quote for security camera equipment. After a short discussion, council directed the Town Manager to proceed.
- 6.1.4 Flag pole – Council reviewed the quote for Windco to repair the two flagpoles. After which:

MOTION 050 / 2017

*Councillor Craig LeGrow moved to **CONTRACT** Windco Enterprises Ltd. to repair and replace parts to the two flagpoles in front of the Town Hall and Community Centre at a cost not to exceed \$650.00.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

- 6.1.5 Election Training – The Town Manager informed council that the Election Officials training will be Friday 12 May here in St. John's (9:00 am-4:30pm).
- 6.1.6 Traffic Calming Devices – The Town Manager briefed council on two traffic calming devices. One was a lifesize sign of a child crossing a road and the other was a mobile speed radar sign. After some discussion;

MOTION 051 / 2017

*Councillor Craig LeGrow moved to **PURCHASE** one single sided Kalitec Silhouette at a cost not to exceed \$400.00 in an effort to slow traffic in certain areas of Bauline.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.1.7 Canadian Linen – The Town Manager informed council of three items concerning Canadian Linen;

- He has reduced the number of times mats are changed (cost saving measure),
- He has requested mock up of a mat with the town logo,
- He has requested to start using the mop and dust mop service.

After a short discussion, Council agreed to all items.

6.2 SAFETY REPORT/DISCUSSION

No safety items were reported or discussed at this meeting.

6.3 WATER UPDATE

The Town Manager reported that the significant leak in the lower part of the town has not presented itself. Weather is supposed to improve this week. He has arranged for location and repair operations to start Tuesday 25 April with an exploratory dig on Seaview Lane.

6.4 KILLICK COAST GAMES

This item was previously addressed.

6.5 PUBLIC MEETING

This Item was deferred to another meeting.

6.6 SPRING CLEAN UP

This Item was deferred to another meeting.

6.7 SUMMER STUDENTS

The Town Manager informed Council that a request for resumes for grades 10,11 and 12 students have been dispatched in the latest flyer. Council requested that he keep them informed of any applications.

6.8 CANADA 150 – COMMUNITY LEADERS

Council requested that the Town Manager check with the two Canada 150 Community Leaders, Colin LeGrow and Shawn Bushey to see if they have any recommendations/suggestions for a Canada 150 event.

6.9 USE OF OLD CENTRE PARKING LOT

Councillor Carol King addressed council with a request from a resident to allow trailers to be parked on the parking lot site of the old town hall. This would be for a 1-3 night period for approximately 4 trailers while they

attend a wedding here in Bauline in August. A lengthy discussion arose. Liability, precedence and control were three main issues discussed. After which the Town Manager was directed to draft a policy to allow vehicles/RVs to be parked at that site overnight provided they have a permit. The permit will be no charge, but clauses such as noise restrictions, no blocking access to the Pump House or the East Coast trail etc would have to be incorporated into the policy and permit.

MOTION 052 / 2017

*Councillor Jason King moved to **DRAFT** a policy and permit regarding overnight parking on town property.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.10 MUNICIPAL PLAN AND DEVELOPMENT REGULATIONS

This Item was deferred to another meeting.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

7.1.1 Final Payment – Council discussed final payment to the PCA. After a lengthy discussion, it was unanimously agreed to hold the payment until more information was gathered and a letter sent to Dillon Consulting.

7.1.2 Heat pumps – The Town Manager informed Council that Kool Rite has completed the repairs on the broken heat pump. There are still some minor repairs to make. The Town Manager will monitor the utilities bill for the building over the next several months and report to Council.

7.1.3 Bathroom Floors – The Town Manager informed Council that he had sent correspondence to Eastern and was awaiting a response.

7.2 CELL COVERAGE

The Town Manager informed council that this project continues to move forward.

7.3 PATIO LIQUOR LICENCE

The Town Manager informed Council that he had created a draft design of the Patio. Council reviewed it. The Town Manager also let Council know that he had been talking to the Provincial Government department responsible for reviewing the plan and inspecting the work afterwards. He

felt that this may be a long drawn out and perhaps expensive project. Councillor Jason King requested that the Manger look into the parameters of applying for an event licence for the times that alcohol could be served on the patio. This may be a more feasible solution.

7.4 WAR MEMORIAL

The Town Manager informed Council that he had contacted Muirs Marble Works to get a quote on moving the cenotaph, adding names to it, cleaning and painting the lettering as well as the cost to put in the base.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 053 / 2017

*Councillor Jason King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 054 / 2017

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted.
- 9.2 Recreation Committee – No report submitted.
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – No report submitted.
- 9.5 Emergency Response Committee – Report made at item 4.2 and 5.2.7.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Christopher Dredge briefed Council on the previous ICSP Committee meeting. He also informed everyone that the ICSP Secretary's position is now vacant for anyone wishing to apply. Council reviewed the last minutes adopted by the ICSP committee.

- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – no report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives and multitude of events planned by the Community Committee.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point, Council was asked if there were any other items they wished to address. There were no other items addressed or discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Monday, 8 May 2017 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 055 / 2017

*Councillor Jason King moved to **ADJOURN** the meeting of **24 April 2017.***

Mayor Christopher Dredge adjourned the meeting at 10:53 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline