

MINUTES OF REGULAR COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 2 FEBRUARY 2017



PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Councillor Jason King

PUBLIC IN ATTENDANCE

Steve Barnable

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:40 pm**.

2.0 AGENDA

Upon review of the agenda;

MOTION 008 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

At this point, Mayor Christopher Dredge introduced and welcomed Mr. Steve Barnable, the Regional Lands Manager with Crown Lands Administration. At the request of Council, Mr. Barnable agreed to attend this council meeting and brief council on several new Crown Land initiatives. Mr. Barnable briefed council on the new policy regarding the “Municipal Recommendation Form” and the new policy regarding “Market Value Pricing for Municipalities”. Questions were asked by council and answered by Mr. Barnable. A discussion ensued, after which, Mayor Dredge thanked Mr. Barnable for his time and information. Mr. Barnable, thanked Council for the opportunity to present, and left.

3.0 PREVIOUS MINUTES

3.1 Upon review of the minutes of 13 December 2016;

MOTION 009 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the the minutes of 13 December 2016 as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.2 Upon review of the minutes of 12 January 2017;

MOTION 010 / 2017

*Deputy Mayor Colin LeGrow moved to **ADOPT** the minutes of 12 January 2017 as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

4.0 BUSINESS ARISING FROM MINUTES

Development - Chester King

Upon review of information garnered from the Town Planner by the Town Manager; and e-mail threads regarding the future development concept plan provided by Mr. Chester King. Council discussed Amendment number 5 regarding the length of an access road leading into a cul-de-sac or "P" loop development. After which:

MOTION 011 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the length of the access road of 490 meters to be measured from the edge of the existing road to the first intersection of the new access road.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Mike Duffy Law – Crown Land Application (Crocker estate)
Council reviewed the Crown Land Application submitted by Duffy Law Office on behalf of the Estate of John W. Crocker. After which;

MOTION 012 / 2017

*Councillor Carol King moved to **SUPPORT** the Municipal Recommendation Form for Crown Lands as submitted by Duffy Law Office on behalf of the Estate of John Wesley Crocker.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

At this point, Deputy Mayor Colin LeGrow declared a conflict of interest and left the meeting.

5.1.2 REZONING CANCELLATION – Amendment number 6, 1147
Bauline Line

Council reviewed the request of Mrs. Marie-Anne Boulain to cancel her rezoning application for the property at Parcel ID 004-203 and have her deposit returned. After which;

MOTION 013 / 2017

*Councillor Carol King moved to **REIMBURSE** Mrs. Marie-Anne Boulaine her re-zoning deposit of \$5000.00 and cancel Town Amendment number 6.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

A second request from Mrs. Boulain was to reimburse her property taxes paid on parcel ID 004-203. Upon a lengthy discussion and review of legal documents indicating that Mrs. Boulaine purchased this plot of land, council decided to defer this request and directed the Town Manager to liaise with Crown Lands to determine the status of this property.

At this point, Deputy Mayor Colin LeGrow was recalled to the meeting.

5.2 CORRESPONDENCE

5.2.1 Royal Canadian Legion – Council reviewed this request to purchase ad space in support of the “Lest We Forget Vol 17” magazine. Council declined at this time.

5.2.2 Professional Municipal Administrators – Council reviewed this PMA 45th Annual Convention and Trade Show brochure and encouraged the Town Manager to attend.

5.2.3 Department of Environment and Climate Change – Council reviewed this 2017 Clean & Safe Drinking Water Workshop information package. After which:

MOTION 014 / 2017

*Councillor Craig LeGrow moved to **PARTICIPATE** in the 2017 Clean & Safe Drinking Water Workshop in Gander NL by sending the town’s Water Operator if available.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

5.2.4 Municipal Affairs – Council reviewed the Professional Development Opportunities – 2017 information package and noted that the Town Manager should take advantage of some opportunities if available.

5.2.5 Canadian Postmasters & Assistants Association – Council reviewed this request for support for Resurrection of Postal Bank. Council declined at this time.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 2016 Financial Audit

The Town Manager informed council that the field portion of the 2016 financial audit was conducted by Mr. Gregory Stokes, CA, 24 January 2017. All went well for this portion of the audit process.

6.1.2 Animal Control

The Town Manager informed council of a recent incident regarding animals creating a noise disturbance. The incident centered around the contracted Animal Control Officer's (ACO's) authority to deal with noise complaints. The Town Manager was requested to liaise with the Torbay Chief Administrative Officer (CAO) to determine the ACO's enforcement policies and authorities.

6.1.3 Riverhead Movie Screening

Council reviewed e-mails regarding the screening of the movie "Riverhead" in Bauline. The date proposed was 25 February 2017. The Town Manager was requested to liaise with the movie producer to arrange a mutually beneficial time.

6.2 SAFETY REPORT/DISCUSSION

There were no safety items discussed at this meeting.

6.3 WATER UPDATE

The Town Manger informed Council that the water quality and quantity are reported as good.

6.4 BUSSING SITUATION

At the request of the Mayor, the Town Manager contacted the NL English School District (NLESD) regarding the bussing situation in Bauline. Council reviewed the e-mail thread between the Town Manager and the Director of Student Transportation for the NLESD. Council was satisfied that the interest of the school going children within the community are being satisfactorily met.

6.5 WASTE CONTRACT

Deputy Mayor Colin LeGrow requested that notices be put in the next flyer indicating that residents must cover their garbage if they do not use a garbage box. There have been several occasions of garbage being torn open and debris spread around the community. He also requested that the Town Manager research what has to be done to enforce mandatory recycling within the community. This could greatly reduce the tipping fees paid by the town.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

7.1.1 Final Payment – Council reviewed the final invoice from Dillon Consultants. They decided to wait to send the final payment at this time.

7.1.2 Heat pumps – The Town Manager informed Council that the replacement parts have arrived and are scheduled to be installed Monday, 6 February 2017.

7.1.3 Bathroom Floors – Communications continue between the contractor and the Town Manager.

7.2 Cell Coverage

Council reviewed the Lease Agreement between Bell and the Town regarding the placement of a Cell Tower on town property. A short discussion ensued and the Deputy Mayor requested that the Town Manager liaise with Bell regarding concerns for the newly paved road and parking lot surrounding the Town Hall, once the development commences; as well as the safety markings of the guide wires of the future tower. After which:

MOTION 015 / 2017

*Councillor Carol King moved to **ENTER INTO A LEASE AGREEMENT** with BELL for the purpose of installing a communications tower on Town Property as detailed in the lease agreement tabled at the 2 February 2017 general council meeting.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 016 / 2017

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 017 / 2017

*Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.3 PAYMENT OF SHORT TERM HST LOAN

After review of Financial Report;

MOTION 018 / 2017

*Councillor Carol King moved to **PAY** \$5,000.00 to the short term HST loan.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – No report submitted

9.2 Recreation Committee – No report submitted

9.3 Finance Committee – No report submitted

9.4 History & Heritage Committee – No report submitted

9.5 Emergency Response Committee – Council reviewed the e-mail from the Town of Pouch Cove regarding the radio equipment. They directed the Town Manager to contact HiTech Communications and proceed with the project. The Deputy Mayor also requested that the Town Manager contact

the Mayor of Pouch Cove to get the status of the draft MOU regarding Fire and Emergency Services between the two towns.

- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Dredge informed council that the next ICSP meeting is scheduled for Thursday 26 January 2017 in Pouch Cove.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Mayor Dredge informed council that there will be a public meeting taking place in Pouch Cove on behalf of the ICSP committee. He requested that the town defray the cost of the public meeting proportional to the relative size of Bauline to the other communities. It was estimated that it would cost the town between \$200.00 & \$300.00. Council agreed.
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives and multitude of events planned by the Community Committee. A discussion arose regarding the way ahead and a joint Community Committee and Town Council meeting. After some discussion, it was determined that this will be deferred to the next meeting when more council members will be present. One of the events is the upcoming Seniors Dinner. Councillor Craig LeGrow asked if Council will be cost sharing this event with the Community Committee? It was agreed to cost share on a 50/50 basis.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point, Council was asked if there were any other items they wished to address.

Deputy Mayor Colin LeGrow raised three additional issues:

- He requested that the Town Manager liaise with RBC Visa and have the purchase interest fees on the Town's credit card be removed. Council agreed.
- He requested that un-authorized signs that have been placed on posts and wire poles within the community be removed. Council agreed.
- He requested that the federal government program for summer students be applied for. He indicated that the deadline is tomorrow (3 February) and requested that the Town Manager make this a priority. Council agreed.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 23 February 2017 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 019 / 2017

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **2 February 2017**.*

Deputy Mayor Colin LeGrow adjourned the meeting at 10:48 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline