

# MINUTES OF REGULAR COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 3 APRIL 2017



## PRESENT

Mayor Christopher Dredge  
Councillor Carol King  
Councillor Craig LeGrow  
Councillor Jason King  
Town Manager Craig Drover

## REGRETS

Deputy Mayor Colin LeGrow

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:44 pm**.

### 2.0 AGENDA

Upon review of the agenda:

**MOTION 033 / 2017**

*Councillor Jason King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

### 3.0 PREVIOUS MINUTES

#### 3.1 MINUTES OF 23 FEBRUARY 2017

Upon review of the minutes of 23 February 2017:

**MOTION 034 / 2017**

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 23 February 2017 as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

#### 3.2 MINUTES OF 16 MARCH 2017

As there was not a quorum of attendees to the meeting held 16 March ,  
the adoption of the minutes were deferred until the next Council meeting.

#### **4.0 BUSINESS ARISING FROM MINUTES**

##### **4.1 PROPERTY TAXES PAR ID 004-203**

Council reviewed the latest e-mails regarding the property at PAR ID 004-203. No action was required at this time. The Town Manager was asked to keep council informed of any developments.

##### **4.2 COMMUNICATIONS AND MOU TOWN OF POUCH COVE**

Upon review of the latest e-mails received regarding this item, a lengthy discussion arose. After which:

#### **MOTION 035 / 2017**

*Councillor Craig LeGrow moved to **SOLICIT** a legal opinion regarding the draft MOU between the Town of Bauline and the Town of Pouch Cove, in particular Article 6 Back Lot Development.*

*Seconded by Councillor Jason King  
All in favour.*

*Motion **CARRIED***

##### **4.3 ANIMAL CONTROL REGULATIONS**

The Town Manager informed Council that he would be discussing this issue with the Torbay CAO in Gander during the PMA Conference.

##### **4.4 COMMUNITY HEALTHY LIVING FUND GRANT**

Upon discussion, the Town Manager was requested to liaise with the organizers of the CHL fund to determine if the allocated \$2,527.00 for sports equipment could be utilized to construct a small shed for storing sports equipment on site.

##### **4.5 LETTER SENT TO MINISTER OF JUSTICE REGARDING ATV USAGE**

The Letter was forwarded from the Minister of Justice to the appropriate minister. Nothing has been received from Hon Trimper, Dept of Service NL.

##### **4.6 FCM CLIMATE CHANGE GRANTS**

The Town Manager informed Council that, as requested at the last meeting he researched the possibility of applying for this grant in order to install an alternate power supply. Upon investigation, it was determined that these grants were for conducting studies and would not be suitable for applying for infrastructure.

##### **4.7 INSURANCE POLICY**

The Town Manager informed Council that, as requested at the last meeting he discussed the insurance policy with the provider. There would be no cost savings by amended the policy as requested.

#### 4.8 JACK BYRNE REGIONAL ARENA

The Town Manager informed Council that he had replied to the Jack Byrne Regional Arena board on the 17<sup>th</sup> of March, but have not received a response to date.

### 5.0 APPLICATIONS AND CORRESPONDENCE

#### 5.1 APPLICATIONS - NIL

#### 5.2 CORRESPONDENCE

5.2.1 Municipal Affairs & Environment – Council reviewed this correspondence regarding Municipal Capital Works & Cost Shared Funding Applications. A discussion arose regarding a MCW project under Disaster Mitigation in order to purchase and install an alternate power supply to operate the Towns Emergency Operating Centre (EOC) in the event of a disaster. Options such as a Generator and Solar power were discussed, and the Town Manager was requested to investigate. After which;

**MOTION 036 / 2017**

*Councillor Jason King moved to **APPLY** for a Municipal Capital Works project under Disaster Mitigation with a 90/10 cost sharing initiative with the estimated overall project cost being \$120,000.00.*

*Seconded by Councillor Carol King  
All in favour.*

**Motion CARRIED**

5.2.2 Walk for Values – Council reviewed this request to sign proclamation declaring 24 Apr “Human Values Day”. After Which;

**MOTION 037 / 2017**

*Councillor Craig LeGrow moved to **DECLARE** 24 April 2017 “Human Values Day” in Bauline.*

*Seconded by Councillor Carol King  
All in favour.*

**Motion CARRIED**

Mayor Christopher Dredge signed the Proclamation in the presence of Council.

5.2.3 Lest We Forget – Council reviewed the *Lest We Forget* Book and Certificate of appreciation provided by the Legion for the Town’s support.

5.2.4 NL Power – Council reviewed the EnviroFest Grant opportunity through NL Power. A discussion ensued after which:

*Councillor Craig LeGrow moved to **APPLY** for an EnviroFest grant in the amount of \$5000.00 to defray the costs of developing the “Memorial Path” trail that would connect with the East Coast Trail from the Town Hall and Community Centre.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

- 5.2.5 NL Police Curling Association – Council reviewed this request for support to raise funds for children’s charities. Council declined to participate at this time.

## **6.0 NEW BUSINESS**

### **6.1 REPORT FROM TOWN MANAGER**

- 6.1.1 Credit Card increase – The Town Manager informed Council that the Town’s Credit card’s limit had been increased to \$5000.00
- 6.1.2 Dry Hydrant – The Town Manager informed Council that he was in the process of identifying a designer/engineer that would be able to design a dry hydrant for the town, as required.
- 6.1.3 Taxes – The Town Manager informed Council that there was a good response to the 10 & 20% discounts. An approximate 55% of the annual municipal taxes have been received.
- 6.1.4 BIZPAL Meeting – The Town Manager informed Council that he had an initial meeting with Service NL regarding BIZPAL. He will meet again with Mrs. Harvey 12 April. He explained that this is a free service to the Town and its residents, and is an excellent planning tool for anyone wishing to start a business within the town.

### **6.2 SAFETY REPORT/DISCUSSION**

As requested at the last meeting, The Town Manager informed council that he is in the process of gathering quotes to install security/safety cameras.

### **6.3 WATER UPDATE**

The Town Manager informed Council that the Town Water Operator continues to manager the water leak. It is a major leak, and will have to be addressed as soon as weather permits, or the leak presents itself.

#### 6.4 PUBLIC MEETING

A discussion arose regarding the date for the Public Meeting. It was agreed that **16 May 2017 at 8:00 pm** would be the date and time of the Public Meeting.

#### 6.5 SPRING CLEAN UP

After some discussion, it was agreed that the Spring Clean-up event would take place on **Saturday 10 June 2017**, commencing at 9:00 am.

#### 6.6 TERRY FOX RUN

After some discussion:

#### **MOTION 039 / 2017**

*Councillor Carol King moved to **SUPPORT** the Terry Fox Run in Bauline for 2017.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

#### 6.7 CANADA 150 – COMMUNITY LEADERS

Council reviewed the e-mail received from Deputy Mayor Colin LeGrow, one of the Community Leaders selected as part of the Canada 150 event organizers. After which;

#### **MOTION 040 / 2017**

*Councillor Craig LeGrow Moved the following resolution:*

#### **PARTICIPATION IN THE CANADA 150 COMMUNITY LEADERS NETWORK AND CANADA 150 CELEBRATIONS**

**WHEREAS** *Canada 150 celebrations marking the 150th anniversary of Confederation are a historic moment for communities across the country;*

**WHEREAS** *the Federation of Canadian Municipalities has partnered with Canadian Heritage to bring local voices to Canada 150 celebrations through the Canada 150 Community Leaders network;*

**WHEREAS** *the Canada 150 Community Leaders network represents a valuable opportunity to promote **the Town of Bauline** at the national level throughout 2017 and beyond;*

**WHEREAS** *the Town of Bauline has already nominated local residents to participate in the Canada 150 Community Leaders network to stay*

*informed on Canada 150 events while bringing local voices and perspectives to Canada-wide celebrations;*

**BE IT RESOLVED** that the council of **the Town of Bauline** endorse the participation in Canada 150 activities at the local level and provide the necessary collaboration to local participants of the Canada 150 Community Leaders network throughout 2017 in order to bring **the Town of Bauline's** voice to nationwide celebrations.

Seconded by Councillor Carol King  
All in favour.

Motion **CARRIED**

## **7.0 OLD BUSINESS**

### **7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057**

7.1.1 Final Payment – Council discussed final payment to the PCA. After a lengthy discussion, it was unanimously agreed to hold the payment until more information was gathered and a letter sent to Dillon Consulting.

7.1.2 Heat pumps – The Town Manager informed Council that Kool Rite has inspected the system. There were three items that needed repair. One they completed on site, one is a compressor that needs replacing and the other is a control arm for flow into the concourse, that has been temporarily fixed until they come back to repair the compressor. As well, there are control adjustments required to make the system more efficient, this can be done once the system is repaired and functioning properly.

7.1.3 Bathroom Floors – Councillor Jason King informed Council that he had sent correspondence to Eastern and was awaiting a response before he could commence with the repairs. The Town Manager was directed to Liaise with Eastern Contracting.

### **7.2 CELL COVERAGE**

The Town Manager informed council that the latest correspondence indicated that Bell is in the process of completing a survey of the leased parcel in order to finalize the tower design. The next step will be the public notification process.

### **7.3 PATIO LIQUOR LICENCE**

The Town Manager informed Council that he had met with an Electrician to determine the scope of work required to install emergency lighting, fire strobe lighting and fire audible alarm horns. The electrician indicated that it was doable and that it would not be that complicated. After some discussion, Council agreed to proceed with starting the process, which

would first entail completing a design and sending it to Service NL/FES for review and approval. The Town Manager was requested to commence the process.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

**MOTION 041 / 2017**

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King  
All in favour*

*Motion **CARRIED***

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

**MOTION 042 / 2017**

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Jason King  
All in favour*

*Motion **CARRIED***

### 8.3 AUDITED EXPENDITURE REPORT – GAS TAX

After review of the Audited Expenditure Report presented by Gregory Stokes;

**MOTION 043 / 2017**

*Councillor Carol King moved to **ACCEPT** the 2016 Audited Expenditure Report for Gas Tax as presented by Gregory Stokes, CA.*

*Seconded by Councillor Jason King  
All in favour*

*Motion **CARRIED***

## 9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted.
- 9.2 Recreation Committee – No report submitted.
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – No report submitted.

- 9.5 Emergency Response Committee – Report made at item 4.2.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Christopher Dredge informed Council that the previous ICSP Committee meeting had been postponed due to poor weather.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – no report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives and multitude of events planned by the Community Committee. On behalf of the Committee he requested support for the Seniors Dinner. A short discussion ensued. From a personnel point of view; The Mayor encouraged anyone who was available to come out and support the Senior’s dinner, as many of the Community Committee will be seated. From a financial point of view, it was requested that the Town Manager draft a letter to be sent to the Community Committee indicating that \$5000.00 had been budgeted for the Community Committee to defray the costs associated with three of the main community events. They are; Canada Day, Christmas Parade and Bonfire Night.
- 9.9 War Memorial Committee. No report submitted.

## 10.0 TABLE DISCUSSION

At this point, Council was asked if there were any other items they wished to address. Mayor Christopher Dredge requested that efforts be made to investigate the water flow on the lower south-east of the Town’s Boundary, to determine if it flows into Pouch Cove. After a short discussion, Council agreed.

## 11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Monday, 24 April 2017 at 7:45 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 044 / 2017**

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **3 April 2017.***

**Mayor Christopher Dredge adjourned the meeting at 10:17 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline