

MINUTES OF REGULAR COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 8 MAY 2017



PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:05 pm**.

2.0 AGENDA

Upon review of the agenda;

MOTION 056 / 2017

*Councillor Jason King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

Upon review of the minutes of 24 April 2017:

MOTION 057 / 2017

*Councillor Jason King moved to **ADOPT** the minutes of 24 April 2017 as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

4.0 BUSINESS ARISING FROM MINUTES

4.1 COMMUNICATIONS AND MOU TOWN OF POUCH COVE

The Town Manager informed Council that the MOU had been sent to the Town's Lawyer, and still awaiting a response. In addition, HiTech is in the process of configuring the communication equipment in order to ensure compatibility between the PCVFD and the Town of Bauline. There were some issues they were working through, but all seems in order at this time. Council directed the Town Manager to liaise with Mayor Wall with an interim reply letting him know the status of the communications equipment, and request a meeting to discuss the MOU in order to better understand their concerns surrounding Article 6.

4.2 CANADIAN HEALTHY LIVING FUND (CHLF)

Council requested that the Town Manager contact Shed City to get pricing on several sizes of Shed to be installed on site in order to store the sports equipment that will be purchased in the near future under the CHLF grant.

4.3 JACK BYRNE REGIONAL ARENA

Mayor Dredge briefed council on the presentation given by the President of the Jack Byrne Regional Sports and Entertainment Centre 26 April 2017. After some discussion:

MOTION 058 / 2017

*Councillor Craig LeGrow moved to **ACCEPT** the offer of ownership buy-in proposal by its Board of Directors. Councillor LeGrow went on to move that regardless of the approval for expansion to the Jack Byrne Regional Arena, the Town of Bauline **REQUEST THE OPPORTUNITY** to buy-in to the initial facility.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

4.4 DRY HYDRANT

The Town Manager informed Council that the Dry Hydrant project is ongoing, and will soon be moving into the excavation stage.

4.5 MEMORIAL PATH

The Town Manager informed Council that there is a meeting scheduled with Mr. Ed Delaney of the East Coast Trail Association on Wednesday, 10 May at 7:00 pm. This meeting will be to discuss the proposed Memorial Path that will link to the East Coast Trail. Mayor Dredge encouraged any Council member who is available to attend.

4.6 WAR MEMORIAL

Council reviewed a quote to disassemble, move, engrave, clean and reassemble the Cenotaph at the new location near the New Town Hall and Community Centre. The Town Manager informed Council that a concrete base 3' x 3' x 3' will also be required to secure the war memorial. After which:

MOTION 059 / 2017

Councillor Carol King moved to **PROCEED** with the construction of the base and **CONTRACT** Muir's Marble Works to disassemble, move, engrave, clean and reassemble the Cenotaph from the current location to the New Town Hall and Community Centre.

Seconded by Councillor Jason King
All in favour.

Motion **CARRIED**

4.7 FLAG POLES

The Town Manager informed Council that both flag poles had been repaired and restored.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

NEW DAWN RESOURCES Inc. – Council reviewed the prospecting exploration application submitted by New Dawn Resources Inc. and the information provided by the Municipal Lands Division. After Which:

MOTION 060 / 2017

Councillor Carol King moved to **APPROVE** the request of New Dawn Resources Inc. to carry out mineral exploration operations around Funnel Pond as detailed in their application and information provided by the Municipal Lands Division.

Seconded by Councillor Jason King
All in favour.

Motion **CARRIED**

5.2 CORRESPONDENCE

5.2.1 Municipal Affairs and Environment– Council reviewed the letter from Municipal Affairs and Environment indicating there were no material deficiencies reported in the 2017 Budget submission.

5.2.2 Heart and Stroke Foundation – Council reviewed the Heart and Stroke correspondence regarding the PAD program whereby municipalities can apply for a free AED and Training. Council requested that the Town Manager apply for this worthwhile item for the Community Centre.

5.2.3 Gas Tax Administration – Council reviewed this correspondence regarding a new policy and requirement for signage on projects on Gas Tax Fund projects.

- 5.2.4 Gas Tax Secretariat – Council reviewed the requirement to report on outcomes and outcome measures from 2011 to present on Gas Tax Fund projects.
- 5.2.5 Municipal Affairs and Environment – Council reviewed the 2016 Financial Statement Template which was forwarded to the Town’s auditor to complete.
- 5.2.6 Crime Stoppers NL – Council reviewed the invitation to attend the Peace Office of the Year Award Ceremony. It is scheduled for 19 May from 2:00-3:30 pm at the Manuel’s River Hibernia interpretation centre. Mayor Dredge encouraged anyone wishing to attend to let the Town Manager know as the RSVP date is 15 May.
- 5.2.7 Portugal Cove St. Philips – Council reviewed the poster regarding the Second Annual Municipal Softball Tournament to be held in PC-SP 10 June. Mayor Dredge noted that this is the same day scheduled for the Bauline’s Spring Clean-up event. The Town Manager informed Council that recent discussions may see the softball tournament date changed, as other towns already indicated that the 10 June would cause a schedule conflict.
- 5.2.8 Town of Torbay – Council reviewed the flyer from the Town of Torbay announcing a Municipal Awareness Day with an Invitation to attend. The scheduled day is 10 May. Deputy Mayor Colin LeGrow encouraged members of council to attend. Mayor Dredge and Councillor Carol King indicated they would be attending.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

Leave Requests – The Town Manager presented council with his proposed schedule for summer vacation. Upon review Council agreed.

6.2 SAFETY REPORT/DISCUSSION

Mayor Christopher Dredge raised a safety concern regarding an old metal tank partially uncovered near the town’s storage shed on Brook Path. The Town Manager was directed to have it removed or secured.

6.3 WATER UPDATE

The Town Manager informed Council that the major leak previously reported had been located and repaired 26 April. Shortly after a main line ruptured in the pumphouse. Emergency repairs were carried out the morning of 5 May. Water quality and quantity are now back to normal levels.

6.4 PUBLIC MEETING

Council reviewed the draft Public Meeting presentation and made changes. The public meeting is scheduled for Tuesday, 16 May at 8:00 pm.

6.5 SPRING CLEAN UP

Council reviewed the Main Events List (MEL) for the spring clean-up kick off event Scheduled for Saturday 10 June. The Town Manger informed Council that he may have to depart early as he will be attending a wedding in Bay Roberts in the afternoon.

6.6 SUMMER STUDENTS

Council reviewed two resumes for High School summer students and two Canada Summer Job resumes for the Historical Research student position. Council requested that the Town Manager contact MUN History and Folklore departments and request that they announce the Historical Research job ad to their students.

6.7 CANADA 150 – COMMUNITY LEADERS (DEFERRED)

Deputy Mayor Colin LeGrow briefed council on correspondence he has received from the Canada 150 organizers. As one of the Community Leaders for this event, he indicated he would meet with Sean Bushey (the other Canada 150 Community Leader) and discuss options; and then contact Council. He also requested that Honourable Nick Whalen's office be contacted to determine if there were any Canada 150 funding that the Town could apply for and/or a time they could meet with Hon. Whalen to discuss.

At this point Council reviewed the information provided by The Flag Shop regarding Canada 150 items. After which;

MOTION 061 / 2017

*Councillor Carol King moved to **PURCHASE** 200 Canada 150 tattoos, 200 small paper flags and one large Canada 150 Flag.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

6.8 MUNICIPAL PLAN AND DEVELOPMENT REGULATIONS

Council reviewed the proposal to draft the Town's Municipal Plan and Development Regulations by HMJ Consulting. The Town Manager informed council that Mr. Jenson is scheduled to be in St. John's end May and requested a meeting. Some council members agreed, others were

concerned about the fact that HMJ Consulting is based out of NS and could result in additional travel expenditures. After which:

MOTION 062 / 2017

*Deputy Mayor Colin LeGrow moved to **PROCEED** with the Municipal Plan and Development Regulations review process.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

The Town Manger was requested to add this to the next meeting's agenda.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

Heat Pumps – Council reviewed the maintenance agreement quote provided by Kool Rite Service. The quote was based on a maintenance visit every 3 months (quarterly). After which;

MOTION 063 / 2017

*Councillor Jason King moved to **CONTRACT** Kool Rite Service to provide preventative maintenance on the mechanical units of the building on a quarterly basis.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

7.2 CELL COVERAGE

The Town Manager informed council that this project continues to move forward. Recent discussions with the project manager has determined that it is not anticipated to be completed in 2017, as previously thought.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 064 / 2017

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 065 / 2017

*Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Jason King
All in favour*

*Motion **CARRIED***

8.3 ANNUAL EXPENDITURE REPORT

After review of the Annual Expenditure Report by Council;

MOTION 066 / 2017

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Jason King
All in favour*

*Motion **CARRIED***

- 9.1 Planning and Development Committee – No report submitted.
- 9.2 Recreation Committee – No report submitted.
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – No report submitted.
- 9.5 Emergency Response Committee – Report made at item 4.1
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Christopher Dredge briefed Council on the previous ICSP Committee meeting and discussed the Business Survey which is requested to be sent to all house holds.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – no report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives and multitude of events planned by the Community Committee.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point, Council was asked if there were any other items they wished to address.

Deputy Mayor Colin LeGrow requested that a meeting be planned to discuss liability issues surrounding the Community Committee. After a brief discussion the date of the meeting was scheduled for **Tuesday, 23rd May at 8:00 pm.**

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Monday, 29 May 2017 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 067 / 2017

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **8 May 2017.***

Mayor Christopher Dredge adjourned the meeting at 10:20 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline