

**MINUTES OF SPECIAL COUNCIL MEETING HELD AT  
2 MEMORIAL PARK PLACE 27 FEBRUARY 2018**



**PRESENT**

Mayor Craig LeGrow  
Deputy Mayor Joanne Whalen  
Councillor Carol King  
Councillor Ralph LeGrow  
Councillor Chris Palmer  
Town Clerk/Manager Craig Drover

**REGRETS**

**PUBLIC IN ATTENDANCE**

**1.0 CALL TO ORDER**

Mayor Craig LeGrow called the meeting to order at **7:49 pm**.

**2.0 AGENDA**

Upon review of the proposed Agenda, The Town Manger requested that items 6.10, 6.11 and 6.12 be added to the Agenda:

**MOTION 024 / 2018**

*Councillor Carol King moved to **ADOPT** the agenda with the additions of items 6.10, 6.11 and 6.12.*

*Seconded by Deputy Mayor Joanne Whalen  
All in favour.*

*Motion **CARRIED***

**3.0 PREVIOUS MINUTES**

Upon review of the minutes of 6 February 2018;

**MOTION 025 / 2018**

*Councillor Chris Palmer moved to **ADOPT** the minutes of 6 February 2018 as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

**4.0 BUSINESS ARISING FROM MINUTES**

**4.1 ALTERNATE POWER & GREEN ENERGY**

Council reviewed the contract between Fundamentals Inc and the Town as well as the amended scope of work. It was requested that a letter be drafted and sent to the Hon. Nick Whalen's office indicating that the Town has engaged a green energy consultant and that the Town would be looking for funding opportunities to defray the costs.

## 4.2 TARGA

Upon review of several pieces of correspondence between the Town and TARGA; it was directed that a single topic flyer be sent out to the residents requesting written comments on whether they would like to see TARGA in Bauline again, or not. After the responses are received a meeting with TARGA will be arranged.

## 4.3 MUNICIPAL INVITATIONAL DART TOURNAMENT

Council reviewed the list of teams confirmed for the Invitational Dart Tournament scheduled for Saturday 3 March. A discussion arose regarding the tournament and it was agreed to purchase a trophy to be engraved as the Killick Coast Municipal Challenge Cup. Other details were discussed.

## 4.4 EAST COAST TRAIL MOU & REQUEST FOR FUNDING SUPPORT

Council discussed the meeting held with the East Coast Trail Association 13 February 2018. After which:

**MOTION 026 / 2018**

*Councillor Chris Palmer moved to **APPROVE & SIGN** the Memorandum of Understanding (MOU) between the town of Bauline and the East Coast Trail Association as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

**MOTION 027 / 2018**

*Councillor Carol King moved to **SUPPORT** the East Coast Trail Association in its plan to upgrade the Big Hill Path of the East Coast Trail in the amount of \$1,500.00 in accordance with the MOU.*

*Seconded by Deputy Mayor Joanne Whalen  
All in favour.*

*Motion **CARRIED***

## 4.5 HEALTHY LIVING AND WELLNESS

After a brief discussion regarding a Healthy Living and Wellness initiative:

**MOTION 028 / 2018**

*Councillor Carol King moved to **ADOPT** a Healthy Living and Wellness initiative by contracting JeenesFit to carry out fitness classes twice a week on behalf of the Town.*

*Seconded by Councillor Chris Palmer  
All in favour.*

*Motion **CARRIED***

#### **4.6 FIRST AID TRAINING**

First Aid training is scheduled for two groups. The first group will be trained 17 March and the second group will be trained 7 April.

#### **4.7 CROWN LAND BRIEFING REQUEST**

Upon review of an e-mail from the Crown Lands Division, it was requested that a meeting be organized at the Crown Lands Division offices and whoever is available would attend.

### **5.0 APPLICATIONS AND CORRESPONDENCE**

#### **5.1 APPLICATIONS - NIL**

#### **5.2 CORRESPONDENCE**

5.2.1 Canadian Mental Health Association – Council reviewed this request to join in one (or more) of four events by the CMHA as it celebrates its 100<sup>th</sup> anniversary of providing mental health care to residents of Newfoundland & Labrador. Council agreed to light up the Town Hall and Community Centre in green 6-12 May. It was also requested that this item be re-tabled in May/June to determine if other events could be undertaken.

5.2.2 Municipal Affairs and Environment – Council reviewed this circular regarding Cannabis Retail Outlets in municipalities.

5.2.3 Multi-Materials Stewardship Board (MMSB) – Council reviewed this package from MMSB regarding the 2018 Backyard composting program.

5.2.4 TARGA NL – Council reviewed the 2018 TARGA Schedule. A short discussion ensued.

5.2.5 Municipalities Newfoundland Labrador (MNL) – Council reviewed this correspondence regarding the workshop – Building Climate Resilience. Councillor Chris Palmer informed Council that he has registered to attend this workshop.

### **6.0 NEW BUSINESS**

#### **6.1 REPORT FROM TOWN MANAGER**

6.1.1 Building Loan # 2 – The Town Manager informed Council that as moved at the last meeting, the second loan in the amount of \$6,500.00 has been paid off in full.

- 6.1.2 RNC Speed Sign Schedule 2018 – The Town Manager informed Council that through an ICSP initiative, he had worked with the Town of Pouch Cove to provide the RNC with a requested schedule that the speed sign would be deployed in the two towns over the summer. The RNC received the schedule and agreed.
- 6.1.3 Martin Survey (Quarry) – The Town Manager informed Council that the survey of the Quarry was completed by Martin Surveyors and the file has been sent to Crown Lands for review.
- 6.1.4 Community Committee Financial Statement – The Town Manager informed Council that he had received a financial report from the Treasurer of the Community Committee. The copy was presented to Council for review.

## **6.2 SAFETY REPORT/DISCUSSION**

There were no safety items/concerns discussed at this time.

## **6.3 WATER UPDATE**

The Town Manager informed Council that the water quality and quantity are reported as good.

## **6.4 COME HOME YEAR**

The Town Manger informed Council that he had received no responses from the flyer sent out in February regarding striking a Come Home Year committee. Mayor LeGrow addressed council and a short discussion ensued. The Town Manager was directed to send out an independent flyer to inform the town that a meeting will take place in Council Chambers, 20 March 2018 regarding “Come Home Year 2020”.

## **6.5 NEW FIRE HALL PLANNING PROJECT**

The Town Manager informed Council that the planning phase of the new fire hall should commence soonest in order to have a structure in place by 2020, as detailed in the MOU with the town of Pouch Cove. Mayor LeGrow asked that the Chair of the Emergency Response Committee strike a committee to start the process. It was suggested that members of the Pouch Cove Volunteer Fire Department be requested to be on the committee as subject matter experts (SME's) for the project. All agreed.

## **6.6 PROPOSAL TO JOIN NL ENVIRONMENTAL INDUSTRY ASSOC**

This item was deferred to a later meeting.

## **6.7 HIRING PROGRAMS FOR GREEN ENERGY PROJECTS**

After a short discussion, this item was considered closed.

## **6.8 POST BUDGET PUBLIC MEETING AND PRESENTATIONS**

This item was deferred to a later meeting.

## **6.9 MEETING BETWEEN COMMUNITY COMMITTEE AND COUNCIL**

After a short discussion it was agreed that with the upcoming Community Committee elections (24 April), this item will be deferred until the new committee is in place.

## **6.10 MAILBOXES**

Councillor Chris Palmer addressed council and offered his concern of seeing vehicles parked in front of mailboxes overnight. After a short discussion it was agreed to place a notice in the next flyer asking residents to refrain from this practice.

## **6.11 COUNCIL CHAMBERS**

Mayor Craig LeGrow addressed Council regarding the possibility of having traditional council desks installed in Council Chambers. After a short discussion, this item was deferred to the next council meeting.

## **6.12 PRESS RELEASE – ASSISTANT TOWN CLERK**

Councillor Chris Palmer addressed Council and turned their attention to a press release he had drafted regarding the new hire. Upon review, Council agreed to have it released 5 March 2018, in conjunction with the first day of the new Assistant Town Clerk.

## **7.0 OLD BUSINESS**

There were no Old Business items discussed at this meeting.

## **8.0 FINANCES**

### **8.1 FINANCIAL STATEMENT**

After review of the Financial Statement by Council;

**MOTION 029 / 2018**

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer  
All in favour*

*Motion **CARRIED***

## 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

**MOTION 030 / 2018**

*Deputy Mayor Joanne Whalen moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King  
All in favour*

*Motion **CARRIED***

## 9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – Chair Ralph LeGrow had Nothing to report.
- 9.2 Finance Committee – Chair Carol King had nothing to report.
- 9.3 History & Heritage Committee – Chair Carol King reported that there was a meeting held 26 February. Sunday 6 May there is a Heritage Fair scheduled. Councillor King went on to describe a long list of future initiatives that the Heritage Committee hoped to incorporate in the near future.
- 9.4 Emergency Response Committee – Chair Chris Palmer had nothing further to report.
- 9.5 Integrated Community Sustainability Plan Committee (ICSP) – Deputy Mayor Joanne Whalen informed Council that the next ICSP meeting is scheduled for Thursday, 8 March hosted by Bauline.
- 9.6 Northeast Avalon Joint Council Committee (NEAJC) – Councilor Chris Palmer reported that the scheduled 14 February meeting had been postponed.
- 9.7 Community Committee – Councillor Ralph LeGrow briefed Council on recent Community Committee activities.
- 9.8 War Memorial Committee – Councillor Carol King had nothing to report.
- 9.9 Public Affairs Committee – Councillor Chris Palmer briefly addressed Council regarding possible press releases.
- 9.10 Social Media – Deputy Mayor Joanne Whalen had nothing further to report at this time.
- 9.11 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.

9.12 Killick Coast Mayor's Committee – Mayor Craig LeGrow briefed council on the Mayor's Meeting held earlier that week. The topics discussed at the Mayor's Meeting included: development inspections, regional services such as garbage collection, the use of Commissionaires as a security force, the NEAR Plan and the Regional Arena.

## 10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time.

Councillor Ralph LeGrow requested that the following items be added to the next agenda; brush cutting, white boards in Council Chambers and Neighborhood watch.

## 11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday, 22 March at 7:45 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 031 / 2018**

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **27 February 2018.***

**Mayor Craig LeGrow adjourned the meeting at 10:57 am.**

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Craig LeGrow  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline