

MINUTES OF SPECIAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 1 MAY 2018



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Ralph LeGrow
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

PUBLIC IN ATTENDANCE

Ashley Smith Fundamental Inc.

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:49 pm**.

Mayor LeGrow welcomed Ms. Ashley Smith of Fundamental Inc.

2.0 AGENDA

Upon review of the proposed Agenda:

MOTION 052 / 2018

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

Upon review of the minutes of 10 April 2018, Councillor Chris Palmer noted an amendment to item 4.6, whereby he had requested that the directional signage for the Town Hall and Community Centre was misspelled; "Center" should have read "Centre". After which:

MOTION 052 / 2018

*Councillor Chris Palmer moved to **ADOPT** the minutes of 10 April 2018 with the amendment to item 4.6, as detailed.*

*Seconded by Councillor Ralph LeGrow
All in favour.*

*Motion **CARRIED***

At this point Mayor LeGrow left the order and sequence of the Agenda and directed Council to Item 7.1.

He asked if Ms. Smith was prepared to present her feasibility study report regarding the implementation of alternate green energy in the Town of Bauline. She thanked Mayor

LeGrow and Council for the opportunity and presented her findings. Questions were asked and answered. Mayor LeGrow thanked Ms. Smith for her detailed report and invited her to stay for the remainder of the meeting or depart if she wished. Ms. Smith, thanked Council once again for the opportunity and departed.

At this point, Mayor LeGrow returned to the order and sequence of the Agenda and directed Council to item 4.0

4.0 BUSINESS ARISING FROM MINUTES

4.1 TARGA

Council reviewed the latest correspondence regarding a requested meeting with the TARGA organization. The Town Manager was directed to attempt another meeting and inform Council of the outcome.

4.2 TRAILS COMMITTEE

Deputy Mayor Joanne Whalen informed Council that she had contacted several residents who have shown interest in this committee. Scheduling conflicts have prohibited any meeting; however, she will maintain contact with the interested volunteers.

4.3 VOLUNTEER SOCIAL

The Assistant Town Clerk provided information regarding the upcoming Volunteer Social event. A short discussion ensued. Council agreed with the approach taken by the Assistant Town Clerk.

4.4 NEEDS ASSESSMENT

The Assistant Town Clerk informed Council that needs assessments were continuing to come in, however at a slow pace. She indicated that other means of distribution will be attempted.

4.5 BROOK PATH BRIDGE

Council reviewed the engineering report from 2015 regarding the condition of the Brook Path bridge. The concern of either, resurfacing the bridge or closing it until permanent repairs can be made, was raised. Councillor Carol King informed Council that she would contact an acquaintance to informally inspect the bridge again. Council agreed.

4.6 PROMOTIONAL PENS

The Town Manager informed Council that the promotional pens were ordered as directed, and will be here in the next few days.

4.7 WHITE BOARDS

The Town Manager informed Council that both boards have been ordered as requested. One of the white boards have arrived, but the other has been delayed.

4.8 DEPARTMENT OF TRANSPORTATION AND WORKS

The Town Manager informed council that there was a new process for identifying DT&W requested projects within municipalities. In conjunction with the request to send a letter to the Minister regarding brush cutting, the Town Manager completed an online application form identifying three priority DT&W projects. Council agreed.

4.9 LIGHT UP THE CENTRE IN SUPPORT OF MENTAL HEALTH

Councillor Chris Palmer requested information regarding the plan to light up the Town Hall and Centre in support of Mental Health week. The Town Manager informed Council that plans were in place to start the lighting campaign on Monday 6 May.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Development – Kinsella Services – Modular Dog Stadium

Council reviewed the correspondence from Kinsella Services requesting municipal support to move a non-permanent structure onto his Agricultural Leased property. Upon review and discussion:

MOTION 053 / 2018

*Deputy Mayor Joanne Whalen moved to **SUPPORT** Kinsella Services renting land to the Dog Association of NL in order to move a non-permanent dog training/show arena on the site of agricultural leased land by Kinsella Services, subject to the following conditions:*

- 1. The Agriculture Business Development division of the Department of Fisheries and Land Resources be solicited for support/approval;*
- 2. Provincial Government Service NL septic design approval certificate be provided, if a well and septic system is part of the development;*
- 3. All municipal criteria and legislation is to be met and verified by the Town of Bauline's Official;*

4. *A Building Permit is to be obtained from the Town of Bauline prior to any work or construction commencing on the site.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

5.2 CORRESPONDENCE

- 5.2.1 Municipal Affairs & Environment – Council reviewed this correspondence regarding funding for projects that increase the accessibility to municipal buildings for people with disabilities.
- 5.2.2 Municipalities NL – Council reviewed this correspondence regarding Johnson Insurance MNL Member benefit package.
- 5.2.3 RNC – Council reviewed this invitation for the Mayor to attend the International Police & Peace Officer Memorial Service. It will be held on Wed, May 16th at 11:00 am at the Seventh Day Adventist Church, 30 Aldershot Street St. Johns.
- 5.2.4 Jack Byrne Arena – Council reviewed this offer to purchase 3 tickets at \$20.00 each and receive 2 free tickets to a show at the Jack Byrne Arena 15 May. Council declined at this time.
- 5.2.5 Dept of Tn & Works– Council reviewed this online request for municipalities to collaborate regarding summer maintenance schedule of DTW. Council agreed that the three top priorities were asphalt repairs, road shoulder repairs and ditch/brush cutting operations were the more important items for DTW to concentrate on.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Complaints - The Town Manager informed Council that he had received a complaint about multiple feral cats on Pouch Cove Line. The resident was informed of the live trapping, neuter/spay operations that took place in her area and the release of the cats back into the community by a non-profit, volunteer organization.

The Town Manager informed council that he had received a complaint that the snow removal operations had damaged a water shedding swale on Seaview Lane that needs to be replaced. Council agreed.

6.1.2 The Town Manager requested that an additional e-mail be set up for the Come Home Year 2020 project. It would cost \$5.00 a month and could be removed at the end of the project. Council agreed. Councillor Carol King would be the custodian of this e-mail.

6.1.3 The Town Manager informed Council that the Sage 50 (Simply Accounting) program had been purchased and set up on both computers. The transfer of Community Committee (CC) accounts will be coordinated between the Assistant Town Clerk and the CC Treasurer.

6.1.4 The Town Manager informed Council that Forget Me Not Animal Rescue is a not for profit organization comprised of many volunteers that go around communities trapping feral cats, getting them spayed, neutered and then releasing them back into the community they came from. They are planning an operation 21-26 May in Bauline where there is a very large colony. They expect to trap between 50 and 60 cats over a week period. They will have them spayed/neutered 26 May and released 27/28 May.

6.1.5 The Town Manager informed Council that the new website was up and running.

6.2 REPORT FOR ASST TOWN CLERK

The Assistant Town Clerk provided information to Council regarding the implementation of a youth summer camp program this summer. She also briefed council on ongoing initiatives, as well as information regarding funding opportunities.

6.3 WATER UPDATE

The Town Manager informed Council that the water quality and quantity are reported as good, and there are no leaks suspected.

6.4 COMMUNITY COMMITTEE APPOINTMENTS

Mayor Craig LeGrow scheduled a meeting of Council 9 May 2018, to review the Terms of Reference and discuss the election of officers to the Community Committee. A second meeting was scheduled for Monday 14 May with all of the Community Committee to go over the Terms of Reference and carry out the elections.

6.5 SPRING CLEAN UP

After a short discussion the Town Manager was requested to prepare an outline of the event for presentation at the next Council meeting.

6.6 FLEA MARKET

A discussion arose regarding the proposed flea market. It was suggested that the flea market be coordinated to take place during the spring clean up event, possibly 24 June. It was noted that this was the weekend before the Canada Day event. The Assistant Town Clerk was requested to provide a general outline at the next Council meeting.

6.7 STORAGE ITEMS

Councillor Ralph LeGrow addressed Council and requested that the items stored in Kinsella's barn be removed and stored in town assets or destroyed. A short discussion ensued. Council decided that in conjunction with the upcoming Spring Clean up and Flea Market, that the stored items would be inspected for either retention, trash or to be sold at the flea market.

7.0 OLD BUSINESS

7.1 ALTERNATE POWER AND GREEN ENERGY

Councillor Chris Palmer briefed Council on the meeting held between Fundamental Inc, the Town Manager and himself 16 April. In addition, Council referred to Ashley Smith's earlier presentation. A lengthy discussion ensued. After which:

MOTION 054 / 2018

*Councillor Chris Palmer moved to **SIGN** the Expression of Interest letter to the Federal department of Environment and Natural Resources regarding the Low Carbon Economy Challenge application.*

*Seconded by Deputy Mayor Joanne Whalen
All in favour.*

*Motion **CARRIED***

MOTION 055 / 2018

*Councillor Chris Palmer moved to **APPLY** for membership with the Federation of Canadian Municipalities at an annual fee of \$197.00.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

7.2 FIRE & EMERGENCY SERVICES DETACHMENT

Councillor Chris Palmer and the Town Manager briefed Council on the latest developments regarding identifying a suitable location for the proposed FES detachment.

7.3 ALTERNATE POWER – TOWN HALL AND COMMUNITY CENTRE

Council reviewed the letter and package received from the Provincial Government regarding the town's application for alternate power (Diesel Generator). A lengthy discussion arose. After which:

MOTION 056 / 2018

*Councillor Rlaph LeGrow moved to **REQUEST** that the 2018-2019 Municipal Capital Works Project no. 17-MCW-19-00010 be re-scoped to defray the cost of the town's Green Energy project instead of a diesel-powered generator. Noting that both are considered Alternate Power.*

*Seconded by Deputy Mayor Joanne Whalen
All in favour.*

*Motion **CARRIED***

7.4 COME HOME YEAR

After a short discussion, Mayor LeGrow scheduled a Come Home Year meeting for Tuesday 15 May.

7.5 CELL COVERAGE

The Town Manager briefed Council on a new program that has just been announced regarding funding opportunities to assist in providing municipalities with cell coverage. After a short discussion, the Assistant Town Clerk was requested to prepare the required documentation and contact the applicable organizations in order to make application for this funding.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 057 / 2018

*Deputy Mayor Joanne Whalen moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 058 / 2018

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted.
- 9.2 Finance Committee – Chair Carol King had nothing to report.
- 9.3 History & Heritage Committee – Chair Carol King reported that there is a Heritage Fair scheduled for Sunday 6 May.
- 9.4 Emergency Response Committee – Chair Carol King had nothing to report.
- 9.5 Integrated Community Sustainability Plan Committee (ICSP) – Deputy Mayor Joanne Whalen informed Council that there is an ICSP presentation to Mayors scheduled for 17 May 2018.
- 9.6 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.7 Community Committee – No report submitted.
- 9.8 War Memorial Committee – Councillor Carol King had nothing to report.
- 9.9 Public Affairs Committee – Councillor Chris Palmer had nothing further to report.
- 9.10 Social Media – Deputy Mayor Joanne Whalen had nothing further to report at this time.
- 9.11 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.12 Killick Coast Mayor's Committee – Mayor Craig LeGrow indicated that the next Killick Coast Mayor's meeting is scheduled for 10 May.
- 9.13 Come Home Year Committee – Nothing further to report.

10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time.

Councillor Ralph LeGrow indicated that although at the last meeting it was decided and moved to support the PCVFD recycle program by placing a large recycle container here on the premises of the Town Hall, he felt it should be placed elsewhere. After a short discussion it was agreed to investigate an area near the mailboxes at the start of Memorial Park Place. It was noted that fill may be required.

Councillor Chris Palmer congratulated the Bauline United Church on a wonderful supper, however he thought it was unnecessary to use and dispose of plastic bowls.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday, 24 May at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 059 / 2018

*Councillor Ralph LeGrow moved to **ADJOURN** the meeting of **1 May 2018.***

Mayor Craig LeGrow adjourned the meeting at 12:07 am.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline