

# MINUTES OF GENERAL COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 24 MAY 2018



## PRESENT

Mayor Craig LeGrow  
Deputy Mayor Joanne Whalen  
Councillor Ralph LeGrow  
Councillor Chris Palmer  
Town Clerk/Manager Craig Drover  
Asst Town Clerk Donna Connors

## REGRETS

Councillor Carol King

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:55 pm**.

### 2.0 AGENDA

Upon review of the proposed Agenda:

#### **MOTION 060 / 2018**

*Councillor Chris Palmer moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

### 3.0 PREVIOUS MINUTES

Upon review of the minutes of 1 May 2018, Councillor Chris Palmer requested that item 9.4 reflect that the Chair of the Emergency Response Committee read Councillor Chris Palmer vice Councillor Carol King and that item 10.0 reflect that he was opposed to the overall use of disposable plastic items in the kitchen and not just the plastic bowls used at the Bauline United Church supper.

#### **MOTION 061 / 2018**

*Councillor Chris Palmer moved to **ADOPT** the minutes of 1 May 2018 with amendments to items 9.4 and 10.0, as detailed.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

### 4.0 BUSINESS ARISING FROM MINUTES

#### 4.1 TARGA

Council reviewed the latest correspondence regarding TARGA and the 2018 Prologue. All agreed that Bauline would not be involved with the TARGA organization in 2018.

## 4.2 BROOK PATH BRIDGE

The Town Manager informed Council that he is waiting for a response from an e-mail sent to an engineer by Councillor Carol King.

## 5.0 APPLICATIONS AND CORRESPONDENCE

### 5.1 APPLICATIONS

#### 5.1.1 CROWN LAND – Town of Bauline – 5 Year Land Reserve request on Pouch Cove Line.

Councillor Ralph LeGrow, Chair of the Planning and Development Committee, addressed Council and presented his recommendation regarding applying for a 5 year land reserve under the Lands Act AP.040 on Pouch Cove Line. After a lengthy discussion:

#### **MOTION 062 / 2018**

*Councillor Ralph LeGrow moved to **APPLY** for a parcel of Crown Land on Pouch Cove Line under the Lands Act AP.040 as presented.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

#### 5.1.2 REZONING APPLICATION – Town of Bauline – Bauline Line Extension

Councillor Ralph LeGrow, Chair of the Planning and Development Committee, addressed Council and presented his recommendation regarding applying to rezone property on the Bauline Line Extension to create the new planning use zone of Commercial Industrial as requested by a developer. After a lengthy discussion;

#### **MOTION 063 / 2018**

*Councillor Ralph LeGrow moved to **REZONE** a parcel of land on Bauline Line Extension from Rural to a new planning use zone of Commercial Industrial.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

### 5.2 CORRESPONDENCE

#### 5.2.1 Municipal Affairs & Environment – Council reviewed this correspondence regarding accountability measures that must be completed in order for the town to receive its MOG installments.

- 5.2.2 Municipal Affairs & Environment – Council reviewed this circular regarding FCM grant opportunities to provide funding for dedicated town staff to advance work related to climate change.
- 5.2.3 NEIA – Council reviewed this NL Environmental Industry Association (NEIA) initiative regarding grant opportunity to fund consultant project costs concerning green energy.
- 5.2.4 Municipal Affairs & Environment – Council reviewed this circular regarding recreational cannabis production within municipalities.
- 5.2.5 Municipal Assessment Agency – Council reviewed this document providing an update on MAA from the Board of Directors.
- 5.2.6 Municipal Affairs & Environment – Council reviewed this invitation to participate in the second phase of public consultations on the review of provincial government's review of Municipal Legislation.

## **6.0 NEW BUSINESS**

### **6.1 REPORT FROM TOWN MANAGER**

- 6.1.1 The Wave – Council reviewed the May edition of the Wave.
- 6.1.2 Audit - The Town Manager informed Council that the Municipal Affairs audit had been carried out 14-15 May. A written report from Municipal Affairs and Environment will follow.
- 6.1.3 Feral cats - The Town Manager informed Council that the feral cat trapping operations had commenced as of 21 May, by the Forget Me Not Rescue organization. Operations should conclude 27 May with the re-introduction of the spayed and neutered cats back into the environment from where they were trapped.
- 6.1.4 Municipal Operating Grant - The Town Manager informed Council that the first installment of the Municipal Operating Grant had been received.

### **6.2 REPORT FOR ASST TOWN CLERK**

- 6.2.1 Summer Camp Program – The Assistant Town Clerk provided information regarding a proposed summer camp program. A short discussion ensued. After which:

## **MOTION 064 / 2018**

*Deputy Mayor Joanne Whalen moved to **CONDUCT** a youth summer camp program to be supervised by the Assistant Town Clerk.*

*Seconded by Councillor Ralph LeGrow  
Motion **CARRIED** unanimously*

6.2.2 Flea Market – The Assistant Town Clerk provided information regarding the upcoming Flea Market Sunday 24 June.

6.2.3 Fund Applications – The Assistant Town Clerk briefed council on the fund applications that have been sent in and those she is working on.

### **6.3 WATER UPDATE**

The Town Manager informed Council that the water quality and quantity are reported as good, and there are no leaks suspected.

### **6.4 SPRING CLEAN UP**

Council reviewed the main events list (MEL) for the upcoming spring clean up kick off day of 23 June.

## **7.0 OLD BUSINESS**

### **7.1 ALTERNATE POWER AND GREEN ENERGY**

Councillor Chris Palmer briefed Council on the ongoing initiative regarding the alternate power and green energy project. After a short discussion:

## **MOTION 065 / 2018**

*Deputy Mayor Joanne Whalen moved to **CONTRACT** Fundamental Inc to carry out green house gas (carbon mapping) of Town owned and operated assets at a cost not to exceed \$1,587.00.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

Council discussed the benefits of becoming a member of the Federation of Canadian Municipalities (FCM) and in joining Partners for Climate Protection (PCP), a program within FCM. After a short discussion:

Councillor Chris Palmer moved to **JOIN** the FCM Partners for Climate Protection Program (PCP).

**WHEREAS** it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

**WHEREAS** the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

**WHEREAS** local governments are essential to the successful implementation of the Paris Agreement;

**WHEREAS** Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

**WHEREAS** investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

**WHEREAS** a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

**WHEREAS** the Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

**WHEREAS** over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

**WHEREAS** PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

**WHEREAS** the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously

## 7.2 FIRE & EMERGENCY SERVICES DETACHMENT

Councillor Chris Palmer briefed Council on the meeting of 23 May. Council reviewed meeting notes and e-mails from that meeting. Mayor Craig LeGrow called a privileged meeting of Council to take place Monday 28 May at 7:30 pm. He directed the Town Manager to send the recent MOU between Pouch Cove and Bauline regarding Fire and Emergency Services out to Council in preparation of the meeting.

## 7.3 ALTERNATE POWER – TOWN HALL AND COMMUNITY CENTRE

The Town Manager informed Council that he is working with Municipal Affairs and Fundamental Inc to have the Alternate Power Supply project re-scoped from a diesel generator to a battery back up system that will tie in with the Town's green energy project.

## 7.4 CELL COVERAGE

The Town Manager informed Council that he has been in contact with Bell engineers and are working on a new draft solution to the lack of cell coverage.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

**MOTION 067 / 2018**

*Councillor Chris Palmer moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

**MOTION 068 / 2018**

*Councillor Chris Palmer moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

## 9.0 COMMITTEE REPORTS

### STANDING COMMITTEES

- 9.1 Finance Committee – No report submitted.
- 9.2 Public Works Committee – Mayor Craig LeGrow stood up the Public Works Committee and appointed Councillor Chris Palmer as Chair and Councillor Ralph LeGrow as a member.

### SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – Councillor Ralph LeGrow addressed council regarding submitting a recreational Crown Land Application on the west side of Duck Pond. After a lengthy discussion:

#### **MOTION 069 / 2018**

*Councillor Ralph LeGrow moved to **APPLY** for a recreational grant of 10 hectares of Crown Land on the western side of Duck Pond in order to develop walking trails and picnic areas.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

- 9.4 Community Committee – After a lengthy discussion regarding the Community Committee and upcoming events:

#### **MOTION 070 / 2018**

*Councillor Chris Palmer moved to **ISSUE** John King with a set of building keys in order to assist the Community Committee in bar operations and building opening and closing.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

#### **MOTION 071 / 2018**

*Councillor Chris Palmer moved to **APPROVE** the reimbursement of 50% of Canada Day expenses by the Community Committee based on receipts submitted.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

A discussion arose regarding a new point of sale (POS) system. The Assistant Town Clerk was requested to gather quotes for a new system for review at the next Council meeting.

- 9.5 History & Heritage Committee – There was no report submitted.
- 9.6 Emergency Response Committee – Chair Chris Palmer requested that a letter of appreciation be sent from the Community Committee to PAL recognizing the contribution of the new AED.
- 9.7 Integrated Community Sustainability Plan Committee (ICSP) – Mayor Craig LeGrow informed Council that he had attended a presentation from the ICSP Committee in Flatrock 17 May. He encouraged all to read the presentation and be prepared to discuss at the next council meeting.
- 9.8 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.9 War Memorial Committee – No report submitted.
- 9.10 Public Affairs Committee – Councillor Chris Palmer had nothing further to report.
- 9.11 Social Media – Deputy Mayor Joanne Whalen had nothing further to report at this time.
- 9.12 Regionalization Steering Committee – Mayor Craig LeGrow had nothing to report.
- 9.13 Killick Coast Mayor’s Committee – Mayor Craig LeGrow indicated that the next Killick Coast Mayor’s meeting is scheduled for 10 May.
- 9.14 Come Home Year Committee – Nothing further to report.
- 9.15 Trails Committee – Deputy Mayor Joanne Whalen reported that two members of the committee had conducted an initial hike of the intended trail but had not identified the connection location to the East Coast Trail.

## **10.0 TABLE DISCUSSION**

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other items discussed.

## **11.0 NEXT GENERAL MEETING**

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 12 June 2018 at 7:45 pm.**



## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 072 / 2018**

*Councillor Chris Plamer moved to **ADJOURN** the meeting of **24 May 2018**.*

**Mayor Craig LeGrow adjourned the meeting at 11:25 pm.**

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Craig LeGrow  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline