

# MINUTES OF REGULAR COUNCIL MEETING HELD AT 2 MEMORIAL PARK PLACE 10 JULY 2017



## PRESENT

Deputy Mayor Colin LeGrow  
Councillor Jason King  
Councillor Carol King  
Councillor Craig LeGrow  
Town Manager Craig Drover

## REGRETS

Mayor Christopher Dredge

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Deputy Mayor Colin LeGrow called the meeting to order at **8:00 pm**.

### 2.0 AGENDA

Upon review, the Town Manager requested that three (2) items be added to agenda and one item be deleted.

#### **MOTION 095 / 2017**

*Councillor Craig LeGrow moved to **ADOPT** the agenda with the two items added and one deleted as requested by the Town Manager.*

*Seconded by Councillor Jason King  
All in favour.*

*Motion **CARRIED***

### 3.0 PREVIOUS MINUTES

Upon review of the minutes of 12 June 2017:

#### **MOTION 096 / 2017**

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 12 June 2017 as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

### 4.0 BUSINESS ARISING FROM MINUTES

#### 4.1 FIRE SERVICE MOU - TOWN OF POUCH COVE

The Chair of the Emergency and Response Committee (ERC) informed council that a meeting has not taken place yet due to conflicting schedules. Another meeting request has been received from the Pouch Cove Fire Chief. The Town Manager was directed to liaise with all concerned to set a meeting date. It was agreed that as long as two (2) of the three (3) ERC members were able to attend, then a meeting could be scheduled.

## **4.2 TOWN'S ACCESSORY BUILDING**

The Town Manager informed Council that the contractor is due to commence the construction of the garage later this week. Council requested that in the absence of the Town Manager that either a councillor or the Water Operator visit the construction site a few times to ensure there aren't any issues.

## **4.3 MEMORIAL PATH TRAIL**

The Town Manager recommended to council that the Memorial Path Trail project be put on hold until the fall, due to limited summer staff. Council agreed.

## **4.4 SUMMER STUDENTS**

The Town Manager informed Council that he has requested a change in funding allocation for the High School students. As well, there is an issue with the funding from the Canada Summer Jobs student which he is working through.

## **5.0 APPLICATIONS AND CORRESPONDENCE**

### **5.1 APPLICATIONS – NIL**

### **5.2 CORRESPONDENCE**

5.2.1 St. John's Fire Fighters Association – Council reviewed this correspondence requesting support by purchasing ad space in the Children's Fire Safety Journal. Council declined at this time.

5.2.2 Municipal Assessment Agency – Council reviewed the MAA Audited Financial Report.

5.2.3 Heritage Foundation NL – Council reviewed this Invitation to attend a Heritage Foundation seminar 25-28 October. They agreed to defer this item until after the 2017 Municipal Elections.

5.2.4 NL Hydro – Council reviewed this correspondence requesting a donation for the Red Shoe Crew Walk for Families, Ronald McDonald House. Council declined at this time.

5.2.5 Municipal Affairs and Environment – Council reviewed this correspondence regarding the New Dawn Resources Inc application for mineral exploration.

5.2.6 Memorial United Church – Council reviewed this thank you note for use of facilities while the Memorial United Church was undergoing repairs after wind storm damage.

- 5.2.7 Municipal Assessment Agency – Council reviewed the MAA Board of Directors report of the 8-9 June meetings held in Labrador City and Wabush.
- 5.2.8 Municipal Affairs and Environment – Council reviewed the 2016 Drinking Water Safety Annual Report
- 5.2.9 Advanced Education and Skills – Council reviewed this correspondence regarding high school summer student approval.
- 5.2.10 Town of Pouch Cove – Council reviewed correspondence regarding a defeated motion concerning the development at 714-810 Bauline Line.

*At this point Deputy Mayor Colin LeGrow declared a conflict of interest and left the Chair  
Councillor Carol King accepted the Chair*

- 5.2.11 Boulain – Council reviewed an e-mail regarding land ownership and property taxes. After a lengthy discussion:

**MOTION 097 / 2017**

*Councillor Jason King moved to **REIMBURSE** Mrs. Marie-Anne Boulain property tax payments made in 2014 to 2016 on parcel D of her property tax invoices in the amount of \$5,941.20.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

*At this point Deputy Mayor Colin LeGrow was recalled to the meeting  
Councillor Carol King left the Chair  
Deputy Mayor Colin LeGrow resumed the Chair*

## **6.0 NEW BUSINESS**

### **6.1 REPORT FROM TOWN MANAGER**

- 6.1.1 Leave – The Town Manager informed Council that he will be proceeding on leave 13-17 July.
- 6.1.2 Noise Complaint – The Town Manager presented Council with a complaint letter from a resident regarding a dog barking in her next-door neighbor's yard. The Town Manager also informed Council that the Animal Control Officer was contacted and requested to visit the animal's owners to determine if the dog is being properly cared for. Council discussed the matter at length. Without a Municipal

Noise/Nuisance bylaw in place, complaints such as this should be referred to the Royal Newfoundland Constabulary by the resident.

## **6.2 SAFETY REPORT/DISCUSSION**

A discussion arose regarding mowing the large lawn around the Town Hall at 2 Memorial Park Place by the summer students. It was decided that lawn mowers will not be pulled up over the steep banks either by rope or by the handle as it is deemed an unsafe practice. The Town Manager was directed to brief the summer students of this decision.

## **6.3 WATER UPDATE**

The Town Manager informed Council that the water quality and quantity are reported as good. There are no leaks suspected.

## **6.4 SPRING CLEAN-UP - (AFTER ACTION REVIEW)**

The Spring Clean-up event was reviewed for action items in the planning of next year's event. It was determined that the mid-day start time worked well and should be scheduled to start at 1:00 pm next year. It was also determined that the event should be scheduled earlier in the year aiming for a mid-May timeframe.

## **6.5 MEMORIAL CEREMONY – (AFTER ACTION REVIEW)**

The Memorial Ceremony 1 July event was reviewed for action items in the planning of next year's event. As this was the first year at the new location, there were no items identified for changes.

## **6.6 DUCK POND – MOTORIZED BOATS AND PARKING**

A lengthy discussion arose regarding parking at the Duck Pond site and motorized boats in Duck Pond. With regards to parking, Council discussed many options, in the end they decided not to expend funds to enlarge or enhance the parking at Duck Pond. With regards to motorized boats in Duck Pond, after a lengthy discussion, Council decided to maintain the status quo indicating that if changes were to be carried out, they should be towards the safe co-existence of boaters and swimmers in Duck Pond.

## **7.0 OLD BUSINESS**

### **7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057**

7.1.1 Final Payment – Council decided to hold the final payment until the Dry Hydrant project was complete.

7.1.2 Bathroom Floors – Councillor Jason King informed Council that materials have not arrived yet.

## 7.2 CELL TOWERS

The Town Manager informed Council that the official letter to proceed with the construction of the cell tower has been sent to Mike Kirkland.

## 7.3 MUNICIPAL PLAN AND DEVELOPMENT REGS REVIEW

Council requested that this item be deferred to a meeting in the fall, after the 2017 Municipal Elections.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

**MOTION 098 / 2017**

*Councillor Jason King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

**MOTION 099 / 2017**

*Councillor Jason King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

## 9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – No report submitted.

9.2 Recreation Committee – No report submitted.

9.3 Finance Committee – No report submitted.

9.4 History & Heritage Committee – No report submitted.

9.5 Emergency Response Committee – Nothing further to report.

9.6 Integrated Community Sustainability Plan Committee (ICSP) - The Town Manager informed Council that a resume from a Bauline Resident has been received for the position of secretary to the ICSP Committee.

- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – no report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow briefed council on ongoing initiatives of the Community Committee.
- 9.9 War Memorial Committee. Deputy Mayor Colin LeGrow recommended deferring the planning of the next phase of the War Memorial site to Council after the 2017 Municipal Elections. Council agreed.

## 10.0 TABLE DISCUSSION

At this point, Deputy Mayor Colin LeGrow asked Council if there were any other items they wished to address.

Councillor Carol King indicated that she would ask Mayor Dredge to discuss with the History and Heritage student to put together a History of Bauline, a History of the Bauline United Church along with some pictures in order to design a story board to replace the cenotaph which was removed in June. All agreed.

The Town Manager informed Council that there is a meeting with Matrix scheduled for 13 July at 7:00 pm for those wishing to attend.

## 11.0 NEXT GENERAL MEETING

Deputy Mayor Colin LeGrow scheduled the Next General Meeting for **Monday, 31 July 2017 at 7:45 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 100 / 2017**

*Councillor Carol King moved to **ADJOURN** the meeting of **10 July 2017.***

**Deputy Mayor Colin LeGrow adjourned the meeting at 10:18 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline