

**MINUTES OF GENERAL COUNCIL MEETING HELD AT  
2 MEMORIAL PARK PLACE 11 DECEMBER 2018**



**PRESENT**

Mayor Craig LeGrow  
Deputy Mayor Joanne Whalen  
Councillor Ralph LeGrow  
Councillor Chris Palmer  
Town Clerk/Manager Craig Drover

**REGRETS**

Councillor Carol King  
Asst Town Clerk Donna Connors

**1.0 CALL TO ORDER**

Mayor Craig LeGrow called the meeting to order at **7:45 pm.**

**2.0 AGENDA**

Upon review of the proposed Agenda:

**MOTION 175 / 2018**

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

**3.0 PREVIOUS MINUTES**

Upon review of the minutes of 20 November 2018:

**MOTION 176 / 2018**

*Councillor Chris Palmer moved to **ADOPT** the minutes of 20 November 2018 with a minor change to item 9.4.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

**4.0 BUSINESS ARISING FROM MINUTES**

**4.1 WASTE REMOVAL CONTRACT**

Council reviewed the bids for the Waste Removal Contract. After a short discussion:

**MOTION 177 / 2018**

*Deputy Mayor Joanne Whalen moved to **AWARD** Ron's Disposal Services with the 2019 Waste Removal Contract at a cost of \$1273.28 + HST + Tipping fees per month.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

## **4.2 RESIDENT WHALEN CORRESPONDENCE AND REQUEST**

Council reviewed the response from the Community Committee regarding the request for a local fundraiser in the building. Council agreed with their decision and requested that Resident Whalen be notified.

## **4.3 TRR LETTER OF SUPPORT**

Council reviewed the draft letter of support to Technical Rope & Rescue. After a short discussion, Mayor LeGrow signed the letter and requested that it be dispatched.

## **4.4 COUNCIL & STAFF SOCIAL**

After a short discussion, it was decided to hold the Council & Staff social at the Community Centre, 15 December commencing at 6:00 pm.

## **5.0 APPLICATIONS AND CORRESPONDENCE**

**5.1 APPLICATIONS** – There were no applications tabled at this meeting.

## **5.2 CORRESPONDENCE**

5.2.1 Holy Trinity High – Council reviewed this invitation for Mayor LeGrow to attend the Holy Trinity High Cap and Gown ceremony on Monday 17 December at 7:00 pm. Mayor LeGrow indicated that he would be attending.

5.2.2 RBC – Council reviewed the letter from RBC regarding lending rates for tentative Municipal Capital Works Applications.

5.2.3 Municipal Assessment Agency – Council reviewed Bill 34 which is an amendment to Assessment Act.

5.2.4 Crown Lands – Council reviewed this town application no. 154573

5.2.5 Water Resources Mgmt – Council reviewed this correspondence regarding town application no. 154223, regarding the need for ground water assessments. The Town Manager was requested to contact the Water Resources Division to discuss.

5.2.6 Eastern Regional Service Board – Council reviewed the Waste tipping fees for the 2019/20 season. It was noted that there was no change from the previous year.

5.2.7 MAE – Council reviewed this correspondence indicating that the Federal Gas Tax Payment of \$13,081.87 has been deposited into our operations account. After which:

## MOTION 178 / 2018

*Deputy Mayor Joanne Whalen moved to **TRANSFER** \$13,081.87 from the Town's operating account into the federal gas tax account.*

*Seconded by Councillor Ralph LeGrow  
Motion **CARRIED** unanimously*

- 5.2.8 MAE – Council reviewed this correspondence which identifies the need for contractors on MCW projects to provide up to date safety training certificates.
- 5.2.9 Workplace NL – Council reviewed this correspondence regarding claim no. 939830
- 5.2.10 Workplace NL – Council reviewed this second piece of correspondence regarding claim no. 939830
- 5.2.11 Fire Safety Div – Council reviewed this correspondence from the Fire commissioner regarding holiday safety. It was suggested that this be placed on the town's website.
- 5.2.12 Municipal Affairs & Environment – Council reviewed this correspondence regarding a request of the Minister to engage communities on the Oversight Committee NEAR Land Use Plan.
- 5.2.13 Resident Correspondence – Council reviewed correspondence from a resident regarding the lack of cell service in the community and requested an update on this matter. A response has been sent to the resident.

## 6.0 NEW BUSINESS

### 6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Christmas Leave Schedule - The Town Manager briefed Council on the upcoming leave dates of the Town Staff. As in the past, it was agreed to close the office between 24 December 2018 and 4 January 2019. It was noted that starting next year, staggered leave dates should be set for all leave periods. Council reviewed the remaining lieu hours for both staff members. It was decided that no more than 2 days of lieu hours should be accumulated into the new year, all remaining lieu hours should be paid out.

6.1.2 Emergency Fan Out sheet - The Town Manager distributed a new emergency contact card to council and a fan out sheet. Council and the Town Manager discussed the protocol in the event of an emergency over the Christmas break.

## 6.2 CELL SERVICE ANNOUNCEMENT IN POUCH COVE

Council reviewed the correspondence sent by Mayor LeGrow to Hon. Mitchelmore and Hon. Parsons regarding the recent announcement of extended cell service at Marine Park in Pouch Cove. A lengthy discussion arose. Council decided to contact Hon. Parsons and request a meeting with Hon. Mitchelmore at the earliest possible convenience and to contact MP. Nick Whalen regarding this matter.

## 6.3 FCM – PARTNERS FOR CLIMATE PROTECTION

Council reviewed the request from FCM to attend a regional event on 5 February 2019 in Moncton NB. At this event, Bauline would be recognized as the newest member of the Partners for Climate Protection program. Council thanked FCM for their recognition, and deferred the decision to attend until the new year.

## 7.0 OLD BUSINESS

### 7.1 SATELLITE FIRE HALL

Council reviewed a proposal to be sent to the Mayor of Pouch Cove regarding the construction of a Satellite Fire Hall in Bauline. After some discussion, Council agreed on the proposal and Mayor LeGrow indicated he would send the document to the Mayor of Pouch Cove before the Holiday break.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

**MOTION 179 / 2018**

*Councillor Chris Palmer moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

## 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

**MOTION 180 / 2018**

*Councillor Ralph LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

## 9.0 COMMITTEE REPORTS

### STANDING COMMITTEES

- 9.1 Finance Committee – No report submitted.
- 9.2 Public Works Committee – Councillor Chris Palmer reported that snow clearing operations in the town seem to be going well.

### SPECIAL COMMITTEES

- 9.3 Planning and Development Committee – Councillor Ralph LeGrow had nothing further to report.
- 9.4 Community Committee – Mayor Craig LeGrow reviewed the Minutes of the last Community Committee meeting with Council.
- 9.5 History & Heritage Committee – No report submitted.
- 9.6 Emergency Response Committee – Chair Chris Palmer had nothing further to report
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.8 War Memorial Committee – No report submitted.
- 9.9 Public Affairs Committee – Chair Chris Palmer had nothing further to report.
- 9.10 Killick Coast Mayor's Committee – Mayor Craig LeGrow had nothing to report.
- 9.11 Come Home Year Committee – Mayor LeGrow requested that social media posts be sent out informing everyone that the next Come Home Year meeting will be 17 January 2019.

9.12 Trails Committee – Deputy Mayor Joanne Whalen had nothing further to report.

## 10.0 TABLE DISCUSSION

Mayor Craig LeGrow asked Council if there were any other items they would like to address at this time. There were no other items discussed.

## 11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 15 January 2019 at 7:45 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 181 / 2018**

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of **11 December 2018.***

**Mayor Craig LeGrow adjourned the meeting at 10:17 pm.**

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Craig LeGrow  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline