

MINUTES OF GENERAL COUNCIL HELD AT 2 MEMORIAL PARK PLACE – 22 MARCH 2022



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

Councillor Chris Palmer

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:10 pm**.

2.0 AGENDA

Upon review of the proposed Agenda, the Town Manager requested that items 5.2.21 and 5.2.22 be added. After which:

MOTION 027 / 2022

*Councillor Carol King moved to **ADOPT** the agenda with items 5.2.21 and 5.2.22 added.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 1 March 2022:

MOTION 028 / 2022

*Councillor Heidi Kolodniski moved to **ADOPT** the minutes of 1 March 2022 as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Mayor's Commendation - Council reviewed and discussed the minutes of previous 2021 meetings regarding the actions of two residents that thwarted a possible tragedy. It was agreed that recognition of this event should take place during Volunteer Appreciation week. Further discussion will occur at item 6.4 of this meeting.

4.2 Myles Russell proposal – Council discussed the meeting with Myles Russell that occurred 8 March. Council requested that the Town Manager

meet and discuss a few items regarding an agrihood development in Bauline and report back to Council.

- 4.3 Public Engagement at Council Meetings – Deputy Mayor Joanne Whalen indicated she is drafting a policy for councils review.
- 4.4 Municipal Conduct Act update – Deputy Mayor Joanne Whalen indicated that this act is still under review and training will be required once passed.
- 4.5 Killick Coast Mayor’s meeting - Mayor LeGrow and Deputy Mayor Whalen briefed Council on the last Killick Coast Mayor’s meeting held 10 March. Topics such as regionalization and the Northeast Avalon Food Bank were discussed, as well as other matters.
- 4.6 Councillor Palmers Webinar with Tract Consulting - Councillor Palmer provided a synopsis of the webinar on behalf of the provincial government coordinated by Tract Consulting.
- 4.7 Fundamental Inc. Meeting - Council discussed the virtual meeting held 15 March with Fundamental Inc., as well as follow up emails.
- 4.8 FCM’s 2022 Sustainable Communities awards - Councillor Palmer briefed Council on the FCM’s 2022 Sustainable Communities Award.
- 4.9 Portugal Cove-St. Philips (PCSP) Chamber of Commerce Meetings - Councillor Kolodniski and Councillor King briefed council on the PCSP Chamber of Commerce meetings of 16 & 17 March. There was some confusion as to how this topic relates to municipal governance. Council encouraged Councillor Kolodniski to attend future meetings.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

- 5.2.1 Department of Transportation & Infrastructure (DTI) – Council reviewed this correspondence announcing that year end claims must be submitted by 15 April.
- 5.2.2 Non-Resident email – Council reviewed this email from a non-resident regarding an interest in small homes and agricultural development in Bauline.
- 5.2.3 Municipal Assessment Agency (MAA) – Council reviewed this correspondence regarding online training modules presented by MAA. Mayor LeGrow encouraged all to take advantage of this opportunity.

- 5.2.4 Northeast Avalon Foodbank – Council reviewed this request for support from the Northeast Avalon Foodbank. Additional discussions are warranted.
- 5.2.5 Department of Environment & Climate Change – Council reviewed this Dam Break Inundation mapping correspondence. After a lengthy discussion Council suggested that the dam may not be required any longer. The Town Manager was requested to research the process of having the dam removed.
- 5.2.6 TakeCharge NL – Council reviewed this correspondence regarding an opportunity to submit an application for funding.
- 5.2.7 Partners for Climate Protection (PCP) – Council reviewed this request for an update on the Town's PCP progress. Council is waiting for a response from the Town's consultant.
- 5.2.8 Canadian Heritage – Council reviewed this correspondence which approves a grant of \$1,680.00 to carry out the Celebrate Canada component of the Celebration and Commemoration program.
- 5.2.9 Eastern Regional Service Board (ERSB) – Council reviewed this letter from the ERSB regarding information to conduct a Community Cleanup. After a short discussion, a community clean-up event was tentatively scheduled for 4 June with an alternate date of 11 Jun.
- 5.2.10 Canadian Transplant Organization – Council reviewed this request to recognize 24-30 April as National Organ and Tissue Donor Awareness week, as well as sign a proclamation to this effect. After a short discussion, Council agreed and Mayor LeGrow read and signed the proclamation.
- 5.2.11 Resident email – Council reviewed an email which provided an update on a future development.
- 5.2.12 Municipalities NL (MNL) – Council reviewed this information regarding the MNL Symposium 2022, which is scheduled for 5-7 May in Gander.
- 5.2.13 Torbay Chief Administrative Officer (CAO) – Council reviewed this email from the CAO of Torbay regarding Torbay's council units and tables.
- 5.2.14 Canadian Transplant Organization – Council reviewed this request to recognize 7 April as Green Shirt Day and to sign a proclamation to this effect. After a short discussion, Council agreed and Mayor LeGrow read and signed the proclamation.

- 5.2.15 Municipalities NL (MNL) – Council reviewed this correspondence regarding Municipal Leadership Essentials registration. After a short discussion, it was agreed that this training was cost prohibitive at this time.
- 5.2.16 Municipalities NL (MNL) – Council reviewed this letter requesting regionalization support through letter writing and social media posts.
- 5.2.17 Resident email – Council reviewed this email from a resident regarding waste collection fridge magnets. Due to sourcing issues, Council approved the mailing of a paper calendar.
- 5.2.18 Resident email – Council reviewed this email regarding the Town’s website content. Council was informed that the website is in the process of being updated.
- 5.2.19 CWL Holdings – Council reviewed the update provided by CWL Holdings regarding 46 Main Street. Council requested that the original approval be reviewed for consistencies.
- 5.2.20 ACOA Funding – Council reviewed this funding opportunity regarding Community Revitalization.
- 5.2.21 Resident Family letter – Council reviewed a generous offer from a family regarding land. Council agreed and requested that the Town Manager commence discussions.
- 5.2.22 Miles for Smiles Campaign – Council reviewed this request for support, but declined at this time.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Stage Expansion – The Town Manager suggested that the Town invest in an expansion of the current stage by two sections to enhance events. After a short discussion, Council requested that the Bauline Community Committee be engaged to see if they would be willing to cost share the expense, before making a final decision.
- 6.1.2 Torbay Brew Company – Council reviewed the email thread from the Torbay Brew Company. After a short discussion, the Town Manager was requested to meet with them and discuss options.
- 6.1.3 Resident Complaint – Council reviewed an email from a resident concerning noisy trucks using Pouch Cove Line. As discussed previously, Pouch Cove Line is a provincial route and the Town of Bauline does not have authority to restrict traffic.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk briefed Council on upcoming events, funding opportunities, summer student programs and ongoing activities.

6.3 HARASSMENT PREVENTION PLAN - UPDATE

Council reviewed the amended Harassment Prevention Plan. A short discussion ensued. Council agreed with the amendments.

6.4 VOLUNTEER APPRECIATION

Council discussed Volunteer Appreciation week, which is 24-30 April. After a short discussion, Council set Wednesday 27 April as the Volunteer Appreciation dinner. It was also decided to recognize the two residents identified at 4.1, at this event. The Assistant Town Clerk and Town Manager were requested to plan this event and report back to Council.

7 OLD BUSINESS

7.1 REGIONAL WAYFINDING PROJECT

Councillor Heidi Kolodniski provided a short update on this project.

7.2 TOWN PLAN AND DEVELOPMENT REGULATIONS

Council reviewed the latest correspondence regarding this project.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 029 / 2022

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 030 / 2022

*Councillor Heidi Kolodniski moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

8.3 BANK RECONCILIATIONS

After review of the bank reconciliation reports;

MOTION 031 / 2022

*Councillor Carol King moved to **ACCEPT** the bank reconciliation reports as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.4 BUDGET REVIEW

After review of the budget;

MOTION 032 / 2022

*Councillor Carol King moved to **ACCEPT** the budget reports as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

There were no committee reports submitted or discussed at this time.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

There were no other topics discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 12 April 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 033 / 2022

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 22 March 2022.*

Mayor Craig LeGrow adjourned the meeting at 11:38 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline