

MINUTES OF GENERAL COUNCIL HELD VIA ZOOM – 12 APRIL 2022



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:05 pm**.

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 034 / 2022

*Councillor Chris Palmer moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 22 March 2022. Councillor Heidi Kolodniski requested a minor change to item 4.9. Council agreed. Afterwards;

MOTION 035 / 2022

*Councillor Carol King moved to **ADOPT** the minutes of 22 March 2022 with the minor amendment at item 4.9, as discussed.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Planeet Meeting 8 April – Councillors Kolodniski and Palmer briefed Council on the meeting. It revolved around solid waste management, cost saving ventures, funding opportunities etc.

4.2 46 Main Street discussion – A discussion arose regarding the recent annual review of the property at 46 Main Street, as well as recent advertising surrounding the businesses. After a lengthy discussion, Council requested that the Town Manager contact the business owner to

set up a meeting in early May to discuss future plans and development and to ensure transparency to Council and the residents of Bauline.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.1.1 Development – 889 Bauline Line

Council reviewed this proposed development against the current Town Plan and Development Regulations. After a brief discussion;

MOTION 036 / 2022

Deputy Mayor Joanne Whalen moved to **APPROVE IN PRINCIPLE** the development of a 62' x 40' single family dwelling at 889 Bauline Line under the following conditions:

1. The development shall conform to the requirements of the Residential Infill (RI) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017 (Regulations available upon request);
2. A Provincial Government Services NL, Operations Division Certificate of Approval is required for well and septic system prior to release of a building permit from the Town;
3. A Provincial Government Service NL Highway Access Permit is required prior to release of a building permit from the Town;
4. All municipal criteria and legislation is to be met and verified by the Town of Bauline's official;
5. The cost of the Residence Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area;
6. A complete development application including building plans must be submitted to council for review and a building permit is to be obtained from the Town of Bauline prior to any work or construction commencing; and
7. In accordance with item 5.10 of the Town Council Meeting held 1 May 2013, the responsibility of this construction for compliance with the National Building Code rests with the home owner and/or developer/contractor.

Seconded by Councillor Chris Palmer
*Motion **CARRIED** unanimously*

5.1.2 Development – 1045-1049 Bauline Line Extension

Council reviewed this proposed development against the current Town Plan and Development Regulations. After a brief discussion;

MOTION 037 / 2022

Councillor Carol King moved to **APPROVE IN PRINCIPLE** the development of a dwelling at civic address 1045-1049 Bauline Line Extension under the following conditions:

1. The development shall conform to the requirements of the Residential Infill (RI) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017 (Regulations available upon request);
2. A Provincial Government Services NL, Operations Division Certificate of Approval is required for well and septic system prior to release of a building permit from the Town;
3. A Provincial Government Service NL Highway Access Permit is required prior to release of a building permit from the Town;
4. The property is to be purchased through the Crown Land Division of the provincial government according to their regulations;
5. All municipal criteria and legislation is to be met and verified by the Town of Bauline's official;
6. The cost of the Residence Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area;
7. A complete development application including building plans must be submitted to council for review and a building permit is to be obtained from the Town of Bauline prior to any work or construction commencing; and
8. In accordance with item 5.10 of the Town Council Meeting held 1 May 2013, the responsibility of this construction for compliance with the National Building Code rests with the home owner and/or developer/contractor.

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

5.1.3 Crown Lands Application – Corrosion Clinic – Bauline Line Extension

Council reviewed this Crown Lands Application submitted by Corrosion Clinic. A lengthy discussion arose. After which;

MOTION 038 / 2022

*Deputy Mayor Joanne Whalen moved to **NOT SUPPORT** this Crown Land Application at this time. She requested that a meeting with the proposed developer and the Planning and Development Committee take place to discuss future plans.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

5.1.4 Development Application – Seaview Lane

Council reviewed this application against the current Town Plan and Development Regulations. After a short discussion;

MOTION 039 / 2022

Councillor Chris Palmer moved to **APPROVE IN PRINCIPLE** the development of a residential dwelling at 10A Seaview Lane under the following conditions:

1. The development shall conform to the requirements of the Residential Community (RC) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017 (Regulations available upon request);
2. A Provincial Government Services NL, Operations Division Certificate of Approval is required for well and septic system prior to release of a building permit from the Town;
3. All municipal criteria and legislation is to be met and verified by the Town of Bauline's official;
4. The cost of the Residence Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area;
5. A complete development application including building plans must be submitted to council for review and a building permit is to be obtained from the Town of Bauline prior to any work or construction commencing; and
6. In accordance with item 5.10 of the Town Council Meeting held 1 May 2013, the responsibility of this construction for compliance with the National Building Code rests with the home owner and/or developer/contractor.

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.1.5 Business Application – Nan's Tea Room

Council reviewed the Business Application for Nan's Tea Room. After a short discussion;

MOTION 040 / 2022

*Councillor Heidi Kolodniski moved to **APPROVE** the Home Based Business Application as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.1.6 Municipal Support request – Renewal of Agricultural Lease

Council reviewed the correspondence regarding the renewal of the provincial government lease number 114062. After a short discussion;

MOTION 041 / 2022

*Councillor Carol King moved to **SUPPORT** this renewal of the provincial government lease number 114062 for Mr. Adam Williams at 1013A Bauline Line as requested.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

5.2 CORRESPONDENCE

5.2.1 Torbay folk Council – Council reviewed correspondence from Mayor Craig Scott regarding possible financial support to the Torbay Folk Council. After a short discussion, Mayor LeGrow indicated that he would contact Mayor Scott and Mr. Derek Diamond regarding this matter.

5.2.2 Stewardship Association of Municipalities (SAM) – Council reviewed this correspondence regarding the SAM spring AGM. After a short discussion Councillors Palmer and Kolodniski were encouraged to attend if available. The AGM is scheduled for 6-7 May, hosted by the City of St. John's.

5.2.3 Longest Day of Smiles – Council reviewed this invitation to proclaim 19 June 2022 as the Longest Day of Smiles. After a short discussion:

MOTION 042 / 2022

*Councillor Carol King moved to **PROCLAIM** 19 June 2022 as the Longest Day of Smiles in support of the Operation Smile Canada campaign.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

5.2.4 Dept of Tourism, Culture, Arts & Rec – Council reviewed this Trails Grant approval in the amount of \$7,500.00. It was noted that the Trails Committee is scheduled to meet 18 April to discuss this opportunity.

5.2.5 Municipalities NL (MNL) – Council reviewed this Come Home Year Contest.

5.2.6 Municipal Assessment Agency (MAA) – Council reviewed this correspondence announcing the 25th Year Anniversary of MAA. All were encouraged to view the commemorative video attached to the correspondence.

5.2.7 Resident Email – Council reviewed a resident’s email regarding fallen trees and poor road shoulders on Bauline Line. After a quick discussion, it was noted that the maintenance of the brush and road shoulders are a provincial responsibility. It was requested that contact be made with the Department of Transportation and Infrastructure.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 2021 Audit - The Town Manager informed Council that the audit team has been down with Covid, but should be ready to start in the near future.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk briefed Council on summer students, upcoming events and ongoing programs.

6.4 VOLUNTEER APPRECIATION

A lengthy discussion arose regarding the Volunteer Appreciation Dinner which is scheduled for Wednesday 27 April. The Assistant Town Clerk was requested to coordinate the event.

7 OLD BUSINESS

7.1 ASSET MANAGEMENT

A brief discussion arose regarding the FCM subsidised asset management project.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 043 / 2022

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Heidi Kolodniski
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 044 / 2022

*Councillor Chris Palmer moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

There were some discussions from various Council sub-committees.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

There were no other topics discussed at this time.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 3 May 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 045 / 2022

*Councillor Carol King moved to **ADJOURN** the meeting of 12 April 2022.*

Mayor Craig LeGrow adjourned the meeting at 10:30 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline