

MINUTES OF GENERAL COUNCIL MEETING HELD In COUNCIL CHAMBERS 31 MAY 2022



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Councillor Chris Palmer
Town Clerk/Manager Craig Drover
Asst Town Clerk Donna Connors

REGRETS

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:07 pm**.

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 051 / 2022

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 10 May 2022.

MOTION 052 / 2022

*Councillor Heidi Kolodniski moved to **ADOPT** the minutes of 10 May as presented*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 46 Main Street – Council reviewed the latest emails and business application request regarding 46 Main Street. A lengthy discussion ensued, after which the Town Manager was requested to respond to the applicant referring back to the original 18 May council decision email.

4.2 Myles Russell – Council reviewed correspondence and suggested a meeting with the Planning and Development committee.

4.3 Proposal NL Marine Organics – Council reviewed the latest emails and will await additional information from the organization prior to making a decision.

- 4.4 East Coast Trail Event – Councillor Chris palmer attended this event on behalf of the town. He briefed Council on this milestone event. It was noted that Councillor Palmer was featured on the front page of the Irish Loop post regarding this event.
- 4.5 Cape St. Francis – Mayor for a Day initiative – The selected Cape St. Francis student will be visiting the Town Hall on Monday 6 June along with the Mayor and guardian.
- 4.6 Early Learning & Child care – The Assistant Town Clerk informed Council that an email had been sent to the responsible organization, and we are awaiting a response regarding a meeting.
- 4.7 Strategic Planning – Council reviewed the priority list as distributed by Councillor Palmer. After a short discussion, it was agreed to defer further discussions until early fall.
- 4.8 FCM Webinar – Councilors Palmer and Kolodniski attended the 26 May FCM Webinar. They briefed Council on the content.
- 4.9 ATIPP Meeting – Mayor LeGrow and the Town Manager met with the ATIPP organization on 18 May. They briefed the remainder of Council on the meeting.
- 4.10 MNL Meeting – Mayor LeGrow and the Town Manager met with MNL on 20 May. They briefed the remainder of Council on the meeting. MNL provided some sources of information and consultation regarding policies, meetings and legal consultation.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Crown Lands Application – Town of Bauline – Duck Pond

Council reviewed the correspondence from the Crown Lands Division, regarding one of the town's applications on the northwest side of Duck Pond.

MOTION 053 / 2022

*Deputy Mayor Joanne Whalen moved to **PURCHASE** the Duck Pond property from Crown Lands as a recreational parcel at a cost of \$1.00 plus application and administrative fees.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.1.2 Accessory Building Extension – 1395 Bauline Line

Council reviewed the application to extend an accessory building at 1395 Bauline Line by 6' x 14'. After a short discussion:

MOTION 054 / 2022

*Deputy Mayor Joanne Whalen moved to **APPROVE IN PRINCIPLE** the extension of an existing accessory building by 1.8 m x 4.5 m at 1395 Bauline Line.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

5.2 CORRESPONDENCE

5.2.1 Make a Wish – Council reviewed the correspondence regarding the 27th Run the Rock campaign by the HMCS St. John's and request for donations. Council declined at this time.

5.2.2 Nature Canada – Council reviewed this request for the Town to to proclaim 8 June as World Ocean Day. After a short discussion:

MOTION 055 / 2022

*Deputy Mayor Joanne Whalen **PROCLAIMED:***

***WHEREAS**, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.*

***WHEREAS**, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.*

***WHEREAS**, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.*

***WHEREAS**, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.*

***WHEREAS**, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in*

the conservation of the ocean, and have been stewards of the ocean since time immemorial.

WHEREAS, *It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.*

WHEREAS, *In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.*

THEREFORE *be it resolved that the **MUNICIPALITY OF BAULINE** recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

- 5.2.3 Municipal Assessment Agency (MAA) – Council reviewed 2 letters regarding the 2023 Assessment Roll as provided by the Municipal Assessment Agency.
- 5.2.4 Logy Bay-Middle Cove-Outer Cove (LBMCOG) – Council reviewed the proposed amendment #2 from LBMCOG.
- 5.2.5 Northeast Avalon (NEA) Foodbank – Council reviewed the latest 2 emails from the NEA Foodbank. After a short discussion, the Town Manager was requested to inform the foodbank that he will be attending the upcoming meeting in Torbay between with the Mayors and the regional MHA, and the NEA Foodbank.
- 5.2.6 Resident Suggestion– Council reviewed a residents suggestion to place garbage boxes along the Bauline Line and Pouch Cove Line in order to alleviate some of the garbage being thrown from passing vehicles. After a lengthy discussion, it was noted that these are provincial routes does not belong to the town. It was suggested, however, that perhaps existing residences garbage boxes could be utilized for this purpose, with the owners permission and possible special signage. Council indicated that additional discussion is warranted.
- 5.2.7 Department of Transportation & Infrastructure (DTI)– Council reviewed this correspondence advising of staffing changes at the Tendering and Contracts Division of DTI.

- 5.2.8 Community Food Centres Canada (CFCC) – Council reviewed this announcement that the CFCC are welcoming 2 more Community Food Centres in the national movement bringing it to a total of 15.
- 5.2.9 Premier Andrew Furey – Council reviewed this Commendation Letter from the Premier of NL regarding Councillor Heidi Kolodniski’s “Bauline Bee Garden” initiative. Mayor LeGrow congratulated Councillor Kolodniski, and all of Council for their support in this worth while endeavour.
- 5.2.10 Department of Transportation & Infrastructure (DTI) – Council reviewed this correspondence regarding the federal budget and the 2022 ICIP commitment.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 ATIPP PB/429/2022 – The Town Manager informed Council that the final response to this ATIPP was dispatched today (31 May).
- 6.1.2 Waste Collection Contract – The Town Manager briefed Council regarding the contractors request to increase his contract by \$300.00 a month for the remainder of 2022, commencing in June. The request is based on unforeseen high fuel prices and the substantial increase in insurance. After a lengthy discussion:

MOTION 056 / 2022

*Councillor Carol King moved to **APPROVE** an increase of \$300.00 a month + HST to the Waste Removal contract from June – December 2022 as requested.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

- 6.1.3 Request for assistance – Council reviewed a residents request for assistance regarding a septic system replacement at their property. After a discussion, it was concluded that there were no funds available for such a request.
- 6.1.4 Development on BLE – Update – Council reviewed the email from a future developer on the Bauline Line Extension.
- 6.1.5 Fire Alarm Inspection Report – Council reviewed the Fire Alarm Inspection report, as presented by Fire-Tech services Ltd.

6.2 REPORT FROM THE ASSISTANT TOWN CLERK

The Assistant Town Clerk provided Council with a written and verbal report on all ongoing and future programs, events and activities.

6.3 TOWN CLEAN UP AND BULK PICKUP

The Town Manager briefed Council on the outline of the upcoming Town Clean up, kickoff event on Saturday 11 June. A short discussion with questions and answers ensued. Afterwards, Council agreed.

7 OLD BUSINESS

7.1 GREEN ENERGY UPDATE

7.1.1 Climate Action Day – Councillor Palmer briefed Council on the Climate Action Day plan, scheduled for 17 September 2022.

7.1.2 MNL Webinar – Councillor Chris Palmer briefed Council on the MNL webinar that he attended earlier today (31 May). Overall it was well attended and beneficial.

7.1.3 Local Food Infrastructure Fund – update Council reviewed the email thread between Fundamental Inc and the Town regarding the Local Food Infrastructure Fund, which have been ongoing since 2020. After a lengthy discussion, Council agreed to disengage itself from this particular funding application, and to try another avenue in the near future.

7.2 RECREATION MULTIPURPOSE PARK UPGRADE

7.2.1 Accessory Building quote - Council reviewed the revised quote from Shed City and subsequent email traffic regarding the last item of the Covid Stimulus Package to be completed; the accessory building. After a short discussion:

MOTION 057 / 2022

*Councillor Carol King moved to **APPROVE** the construction of the 22' x 30' accessory building under the Covid Stimulus Program as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

7.3 ASSET MANAGEMENT

The Town Manager briefed Council on the meeting with WOOD Environment held 25 May. The meeting went well and plans were made to start completing the Town's Asset Management Plan.

7.4 REGIONAL WAYFINDING PROJECT

Councillor Kolodniski briefed Council on the meeting of May 13. A discussion ensued regarding additional funding requirements. Additional information will be made available as it is disclosed by the lead town.

8 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 058 / 2022

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 059 / 2022

*Councillor Heidi Kolodniski moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – Chair, Mayor Craig LeGrow requested that the Town Manager coordinate a meeting with Myles Russell.

9.2 Policy & Governance Committee – Chair, Deputy Mayor Joanne Whalen informed Council that she was working on several policies.

9.3 Finance Committee – Chair, Councillor Carol King set a Finance Committee meeting for 8 June at 7:30 pm.

9.4 Public Works Committee – Chair, Councillor Chris Palmer and Councillor Heidi Kolodniski. – tabled several Terms of Reference Documents for the Public Works Committee and their sub-committees. A discussion arose after which it was requested that a call for volunteers be posted for the:

- Water Advisory Committee; -
- Waste Reduction Committee;
- Sustainable Energy & Environment Committee; and
- Community Garden Committee.

- 9.5 History & Heritage Committee –Councillor Carol King requested that Cheryl Hoskins be added as a member of this committee. All agreed.
- 9.6 Emergency Response Committee – Chair, Councillor Chris Palmer briefed Council on ongoing initiatives and re-introduced the Terms of Reference for review.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – Representative Deputy Mayor Joanne Whalen informed Council that the next meeting is scheduled for 8 June.
- 9.8 Community Committee – Chair, Councillor Carol King and Mayor Craig LeGrow briefed council on upcoming events and initiatives.
- 9.9 Trails & Recreation Committee – Chair, Deputy Mayor Joanne Whalen informed Council that the trails committee was working on the Come Home Year trails committee grant.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer informed Council that NL Power are in the process of replacing 81 utility poles along Bauline Line in Torbay and Bauline.

Councillor Heidi Kolodniski informed Council that Thursday 2 June a SAM representative will be at the centre to install 27 bird boxes. The general public has been invited and there are many interested residents that will be participating.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 21 June 2022 at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 060 / 2022

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 31 May 2022.*

Mayor Craig LeGrow adjourned the meeting at 11:02 pm.

Craig LeGrow
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline