

**MINUTES OF GENERAL COUNCIL MEETING HELD  
In COUNCIL CHAMBERS 6 JULY 2022**



**PRESENT**

Mayor Craig LeGrow  
Deputy Mayor Joanne Whalen  
Councillor Carol King  
Councillor Heidi Kolodniski  
Councillor Chris Palmer  
Town Clerk/Manager Craig Drover  
Asst Town Clerk Donna Connors

**REGRETS**

**GUESTS**

**GALLERY**

**1.0 CALL TO ORDER**

Mayor Craig LeGrow called the meeting to order at **7:03 pm**.

**2.0 AGENDA**

Upon review of the proposed Agenda;

**MOTION 061 / 2022**

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Chris Palmer*

*Motion **CARRIED** unanimously*

**3.0 ADOPT MINUTES**

Upon review of the minutes of 31 May 2022.

**MOTION 062 / 2022**

*Councillor Carol King moved to **ADOPT** the minutes of 31 May as presented*

*Seconded by Councillor Heidi Kolodniski*

*Motion **CARRIED** unanimously*

**4.0 BUSINESS ARISING FROM MINUTES**

4.1 46 Main Street – Council reviewed the latest memo from Reg Garland.

**MOTION 063 / 2022**

*Councillor Carol King moved to **APPROVE** the Marine Industrial operation with ongoing monitoring and restrictions under the current plan until the new Town Plan is in place.*

*Seconded by Chris Palmer*

*Motion **CARRIED** unanimously*

#### 4.2 Early Learning & Child Care

Council request to continue with the application process.

#### 4.3 NEA Foodbank Meeting – 8 June

NEA Foodbank to action financial information for all Towns.

#### 4.4 Highschool Tech Team Program

Students will be in contact with the Town to start the program.

#### 4.5 Town Clean-Up event – AAR

Event went well. Not as much garbage as some years.

#### 4.6 Summer Solstice Event – Event was well attended, plan again for another time.

4.7 Memorial Day/Canada Day – Well attended, all events were complemented. Use of Duck Pond was a success.

### 5.0 **APPLICATIONS AND CORRESPONDENCE**

#### 5.1 **APPLICATIONS**

5.1.1 Crown Lands Application – Town of Bauline – Duck Pond, After discussion.

**MOTION 064 / 2022**

*Councillor Carol King moved to **SURVEY** the Crown Land application no. 175529 in preparation of purchasing the property from the Crown Lands division as a recreational parcel.*

*Seconded by Councillor Chris Palmer  
Motion **CARRIED** unanimously*

5.1.2 LakeWood Development - PCL – Town Manger was directed to arrange a meeting in the next three weeks.

#### 5.2 **CORRESPONDENCE**

5.2.1 MAPA – Community Sustainability Measures – Council Reviewed.

5.2.2 SAM – Spring AGM report – Council Reviewed.

5.2.3 DTI – Information Circular – Council Reviewed.

### 6.0 **NEW BUSINESS**

## 6.1 REPORT FROM TOWN MANAGER

6.1.1 Letter of Resignation – Council Reviewed and discussed.

6.1.2 Appointment of New Town Clerk

With the resignation of the TC/M, and in accordance with the IAW the Municipalities Act,

### **MOTION 065 / 2022**

*Councillor Carol King moved to APPOINT Donna Connors as the Town Clerk to the Town of Bauline as well as the position of Town Clerk/Manager.*

*Seconded by Deputy Mayor Joanne Whalen*

*Motion **CARRIED** unanimously*

6.1.3 Insurance Claim – Council reviewed and discussed.

### **MOTION 066 / 2022**

*Councillor Carol King moved to APPROVE payment to the insurance company.*

*Seconded by Deputy Mayor Joanne Whalen*

*Motion **CARRIED** unanimously*

## 6.2 POLICIES REVIEW

Council reviewed and discussed the policies. As presented by the DM.

### **MOTION 067 / 2022**

*Deputy Mayor Joanne Whalen moved to ADOPT Respectful Behavior at Events Policy.*

*Seconded by Councillor Heidi Kolodniski*

*Motion **CARRIED** unanimously*

### **MOTION 068/ 2022**

*Deputy Mayor Joanne Whalen moved to ADOPT Language Policy*

*Seconded by Councillor Carol King*

*Motion **CARRIED** unanimously*

### **MOTION 069 / 2022**

*Deputy Mayor Joanne Whalen moved to ADOPT Public Use of Resources Policy*

*Seconded by Councillor Chris Palmer*

Motion **CARRIED** unanimously

## 7 OLD BUSINESS

7.1 **GREEN ENERGY UPDATE** – Council reviewed and discussed.

7.2 **RECREATION MULTIPURPOSE PARK UPGRADE** – Council reviewed and discussed.

7.3 **ASSET MANAGEMENT** - Council reviewed and discussed.

7.4 **REGIONAL WAYFINDING PROJECT** - Council reviewed and discussed.

7.5 **TOWN PLAN AND DEVELOPMENT REGULATIONS** – Council reviewed and TM was directed to coordinate a special meeting for action plan.

## 8 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

**MOTION 070 / 2022**

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Heidi Kolodniski  
Motion **CARRIED** unanimously*

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

**MOTION 071 / 2022**

*Councillor Chris Palmer moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Heidi Kolodniski  
Motion **CARRIED** unanimously*

### 8.3 BUDGET REVIEW

**MOTION 072 / 2022**

*Councillor Carol King moved to **ACCEPT** the budget to date as presented.*

*Seconded by Deputy Mayor Joanne Whalen  
Motion **CARRIED** unanimously*

## 8.4 BANK RECONCILIATIONS

**MOTION 073 / 2022**

Deputy Mayor Joanne Whalen moved to **ACCEPT** the budget to date as presented.

Seconded by Councillor Carol King.

Motion **CARRIED** unanimously

## 9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – Chair, Mayor Craig LeGrow requested that the Town Manager coordinate a meeting with Myles Russell in the fall.

9.2 Policy & Governance Committee – Chair, Deputy Mayor Joanne Whalen informed Council that she was working on Code of Conduct.

9.3 Finance Committee – Chair, Councillor Carol King set a Finance Committee meeting for Wed July 13<sup>th</sup>, 7pm.

9.4 Public Works Committee – Chair, Councillor Chris Palmer directed TM to look for funding for Climate Action Day Sept 17<sup>th</sup>. Discussed conversation with MP Joanne Thompson for new funding under Green Energy.

9.5 History & Heritage Committee –Councillor Carol King in discussion with land owner for donation of property.

9.6 Emergency Response Committee – Chair, Councillor Chris Palmer discussion on MOU with Lakewood Development.

9.8 Community Committee – Chair, Councillor Carol King and Mayor Craig LeGrow meeting next week alongside Come Home Year Meeting Tuesday July 12<sup>th</sup> 7:30 pm.

9.9 Trails & Recreation Committee – Chair, Deputy Mayor Joanne Whalen informed Council that the trails committee was working on the Come Home Year trails committee grant, updated at next council meeting.

## 10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Nothing at this time.

## 11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Tuesday, 26 July 2022 at 7:00 pm.**

## **12.0 ADJOURNMENT**

As there was no further business to discuss;

**MOTION 074 / 2022**

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 6 July 2022.*

**Mayor Craig LeGrow adjourned the meeting at 10:32 pm.**

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Craig LeGrow  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline