

**MINUTES OF GENERAL COUNCIL MEETING HELD
In COUNCIL CHAMBERS 19 January 2023**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Heidi Kolodniski (Phone)
Councillor Carol King
Councillor Chris Palmer
Town Clerk/Manager Donna Connors

REGRETS

GUESTS Ken Auchinleck

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:08 p.m.**

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 001 / 2023

*Councillor Chris Palmer moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 5 December 2022.

MOTION 002 / 2023

*Councillor Carol King moved to **ADOPT** the minutes of 5 December as presented*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Town Plan – Town planner is working on the Town plan since our meeting, an update and final meeting to be scheduled in the near future.

4.2 Public Works – Snow clearing and garbage collection going well. Town Manager to contact Western Hydraulics and check on float setting for the plow.

4.3 Asset Management - Project now complete, Town manager to submit final report and print for next meeting.

4.4 Joanne Thompson Green Energy Funding – Plans to start writing and submit with a copy sent to MP Thompson when complete and arrange a meeting.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 NIL

5.2 CORRESPONDENCE

5.1.1 SAM – reviewed. Councillor Heidi Kolodniski to be elected to the SAM board.

5.1.2 NEAT – Reviewed

5.1.3 INFO Note – Reviewed

5.1.4 MNL - Reviewed and discussed.

5.1.5 Proclamation:

MOTION 003 / 2023

*Councillor Carol King moved to **PROCLAIM March 26th as PURPLE DAY FOR EPILEPSY** as presented*

*Seconded by Councillor Chris Palmer
Motion **CARRIED** unanimously*

5.1.6 EV Charging stations - source the funding and contact Town of Torbay to inquire about their charging stations.

5.1.7 PMA – review of Trio memo, Inquire on cost.

5.1.8 NEAJC – Agenda reviewed and discussed. Request for joint meeting and Municipal dart tournament. Town Manger directed to contact NEJAC towns for interest.

5.1.9 Resident Email – reviewed and discussed.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

Report from Town Manager

6.1.1 Manager Meeting Minutes - reviewed and discussed.

6.1.2 Mayors Meeting Minutes - reviewed and discussed.

- 6.1.3 Training – Ongoing training and session attended by Town Manager.
- 6.1.4 Federal Student Grant – applied and submitted.
- 6.1.5 Pandemic Recovery Grant – Hosted by United Way, Town Manager to apply.
- 6.1.6 Water Operator of the year - Councillor Palmer and Kolondniski to fill out and submit.
- 6.1.7 Code of Conduct Training – research training dates for the new year.
- 6.1.8 Office Support – Town manager to meet with Town of Torbay to discuss shared services.

7.0 OLD BUSINESS

- 7.1 **GREEN ENERGY UPDATE** – Councillor Palmer to arrange a zoom meeting with fundamental Inc. to discuss adequate funding and proposals

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 004/2023

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.
Seconded by Councillor Heidi Kolodniski*

*Motion **CARRIED** unanimously*

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 005/2023

*Councillor Chris Palmer moved to **PAY** the Outstanding Payables as presented.*

Seconded by Deputy Mayor Joanne Whalen

*Motion **CARRIED** unanimously*

8.3 BUDGET REVIEW

MOTION 006/2023

Councillor Heidi Kolodniski moved to **ACCEPT** the budget to date as presented.
Seconded by Councillor Carol King

Motion **CARRIED** unanimously

8.4 BANK RECONCILIATIONS

MOTION 007/2023

Councillor Carol King moved to **ACCEPT** the bank reconciliations to date as presented.
Seconded by Deputy Mayor Joanne Whalen

Motion **CARRIED** unanimously

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – Meeting Monday 7:30 pm

9.2 Policy & Governance Committee – working on Code of Conduct

9.3 Finance Committee – Meeting Jan 30, 7:30pm.

9.4 Public Works Committee –

9.4.1 Water Advisory Committee – meeting next week

9.4.2 Waste Reduction Committee - meeting next week

9.4.3 Sustainable Energy & Environment Committee - meeting next week

9.4.4 Community Garden Committee – garden is sleeping

9.5 History & Heritage Committee –QR codes here to be installed, Trail loop to be completed, apply for green team for summer trail development.

9.6 Emergency Response Committee – meeting next few weeks.

9.7 Community Committee –Dart Tournament, Paddy’s Day event, meeting Tuesday.

9.8 Trails & Recreation Committee – completed, tin roof to be installed.

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Councillor Chris Palmer discussed several Air B&Bs, Potential unregistered painting business operating in Town. Town Manager to send stop and desist order to owner.

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday 9 February at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 008/2023

*Councillor Carol King moved to **ADJOURN** the meeting of 19 January 2023*

Mayor Craig LeGrow adjourned the meeting at 9:52 pm.

Craig LeGrow
Mayor
Town of Bauline

Donna Connors
Town Manager
Town of Bauline