

**MINUTES OF GENERAL COUNCIL MEETING HELD
In COUNCIL CHAMBERS 6 March 2023**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Heidi Kolodniski (Phone)
Councillor Carol King
Councillor Chris Palmer
Town Clerk/Manager Donna Connors

REGRETS

GUESTS

GALLERY Dave & Bruce Snow

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:04 p.m.**

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 019 / 2023

*Councillor Chris Palmer moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 9 February 2023

MOTION 020/ 2023

*Councillor Carol King moved to **ADOPT** the minutes of 9 February as presented*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

4.1 Public Works – DOT Sand/Salt

MOTION 021/ 2023

*Councillor Carol King moved to **PURCHASE** sand/salt mix from Department of Transportation as outlined per agreement.*

*Seconded by Deputy Mayor Joanne Whalen
Motion **CARRIED** unanimously*

4.2 Conduct Training – Council participated in conduct training led by Deputy Mayor Joanne Whalen.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 Lakewood Development

Defer to Town Planner and post Discretionary Notice.

5.2 Noftall

Defer to Town Planner

5.3 CORRESPONDENCE

5.3.1 Mental Health Task Force – reviewed and discussed

5.3.2 FCM – reviewed and discussed

5.3.3 Lymphedema Day

Councillor Chris Palmer moved to **PROCLAIM Lymphedema Day March 6th** as presented.

Seconded by Councillor Kolodniski
All in favour.

Motion **CARRIED**

5.3.4 MNL Connect Pass – Councillor Kolodniski to attend meeting.

5.3.5 MAPA – reviewed and discussed

5.3.6 MNL – reviewed and discussed

5.3.7 Resident Email – Directed to Town Manager for Code of Conduct Procedure.

MOTION 022/2023

Councillor Carol King moved to **PROCLAIM HERITAGE WEEK** as presented.

Seconded by Councillor Kolodniski
All in favour.

Motion **CARRIED**

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Believe Campaign - Reviewed, signed, and supported.

6.1.2 Financial Admin Torbay - meeting next week

6.1.3 Payroll and Leave Report – reviewed and discussed.

6.1.4 Disclosure Statements - all filed.

6.1.5 DARE Program –

Councillor Carol King moved to **SUPPORT DARE PROGRAM** as presented, \$72.49 as per capita request.

Seconded by Deputy Mayor Joanne Whalen
All in favour.

Motion **CARRIED**

7.0 OLD BUSINESS

7.1 GREEN ENERGY – virtual meeting March 14th.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement;

MOTION 023/2023

Councillor Heidi Kolodniski moved to **ACCEPT** the Financial Statement as presented.
Seconded by Deputy Mayor Joanne Whalen

Motion **CARRIED** unanimously

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables;

MOTION 024/2023

Councillor Carol King moved to **PAY** the Outstanding Payables as presented.

Seconded by Deputy Mayor Joanne Whalen

Motion **CARRIED** unanimously

8.3 BUDGET REVIEW

MOTION 025/2023

Councillor Carol King moved to **ACCEPT** the budget to date as presented.
Seconded by Councillor Chris Palmer

Motion **CARRIED** unanimously

8.4 BANK RECONCILIATIONS

MOTION 026/2023

Councillor Chris Palmer moved to **ACCEPT** the budget to date as presented.
Seconded by Councillor Carol King
Motion **CARRIED** unanimously

9.0 COMMITTEE REPORTS - Discussed written report from each committee to be tabled at each TCM. Chair of each committee would be responsible for submitting to Town Manager for inclusion.

9.1 Planning and Development Committee – Meeting last week to discuss potential developments.

9.2 Policy & Governance Committee –Deputy Mayor attended Mayor meeting where a discussion around a policy on meeting attendance for councillors was discussed. Deputy Mayor to look at policy creation.

9.3 Finance Committee – meeting to be scheduled.

9.4 Public Works Committee

9.4.1 Water Advisory Committee – 30 mins at the beginning of next meeting to discuss terms of reference.

9.4.2 Waste Reduction Committee - meeting next week to discuss bag limit.

9.4.3 Sustainable Energy & Environment Committee - meeting next week

9.4.4 Community Garden Committee - meeting postponed until April.

9.5 History & Heritage Committee nothing at the moment, waiting to hear about funding.

9.6 Emergency Response Committee – good meeting, approved terms of reference, organizing dates for first aid training.

9.7 Community Committee –Planning for Easter.

9.8 Trails & Recreation Committee – nothing at this time

9.10 NEJAC - meeting Wednesday SPCA looking for support from all towns, defer to next meeting

10.0 TABLE DISCUSSION

At this point, Mayor LeGrow asked if there were any other points that Council/Staff would like to address?

Deputy Mayor Joanne Whalen gave an update on the mayors meeting.

Bauline to host Mayors social meeting June 1st 6pm.

Farm to Shop support from all Towns.

Letter of Support for NEAR Plan

MOTION 027/2023

Deputy Mayor Joanne Whalen *moved to have Public Town Council Meetings once a month on the last Thursday of each month.*

Seconded by Councillor Carol King

*Motion **CARRIED** unanimously*

11.0 NEXT GENERAL MEETING

Mayor Craig LeGrow scheduled the Next General Meeting for **Thursday 30 March at 7:00 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 028/2023

*Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 6 March 2023*
Mayor Craig LeGrow adjourned the meeting at 11:01 pm.

Craig LeGrow
Mayor
Town of Bauline

Donna Connors
Town Manager
Town of Bauline