

**MINUTES OF GENERAL COUNCIL MEETING HELD
In COUNCIL CHAMBERS 5 DECEMBER 2023**



PRESENT

Mayor Craig LeGrow
Deputy Mayor Joanne Whalen
Councillor Carol King
Councillor Heidi Kolodniski
Town Clerk/Manager Donna Connors
Assistant Town Clerk Amanda Mahoney

REGRETS

Councillor Chris Palmer

GUESTS

GALLERY

1.0 CALL TO ORDER

Mayor Craig LeGrow called the meeting to order at **7:23 p.m.**

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 102 / 2023

*Deputy Mayor Joanne Whalen moved to **ADOPT** the agenda as presented.*

Seconded by Councillor Carol King

*Motion **CARRIED** unanimously*

3.0 ADOPT MINUTES

Upon review of the minutes of 2 November 2023

MOTION 103 / 2023

*Councillor Carol King moved to **ADOPT** the minutes as presented.*

Seconded by Deputy Mayor Joanne Whalen

*Motion **CARRIED** unanimously*

4.0 BUSINESS ARISING FROM MINUTES

Written Committee Reports

4.1 Community Committee Minutes - reviewed upcoming Christmas events

4.2 Community Committee Letter- Rental Proposal the community committee asked to change the rent from 12000 to 6000 per year.

MOTION 104 / 2023

Deputy Mayor Joanne Whalen moved to reduce rent from \$2000 per month to \$1000 with a plan to review in September 2024.

Seconded by Councillor Carol King

*Motion **CARRIED** unanimously*

4.3 Finance-Budget 2024 & fee schedule - 6.5 mil for non commercial 7 mil for non commercial. Mog increased 13.8 percent. Land and building paid off next year.

MOTION 105 / 2023

Mayor Craig LeGrow stepped down and Deputy Mayor Joanne Whalen stepped up.

*Councillor Carol King moved to **ACCEPT** the 2024 budget to date as presented.*

Seconded by Mayor Craig Legrow

*Motion **CARRIED** unanimously*

MOTION 106 / 2023

Mayor Craig LeGrow stepped down and Deputy Mayor Joanne Whalen stepped up.

*Councillor Carol King moved to **ACCEPT** the 2024 Fee & Taxation Schedule as presented*

Seconded by Mayor Craig Legrow

*Motion **CARRIED** unanimously*

5.0 COMMITTEES

5.1 Planning and Development Committee; Chair Mayor Craig LeGrow and Deputy Mayor Joanne Whalen – Bauline Line excavation has started, no update on park. Meeting in the new year.

5.2 Policy & Governance Committee; Chair Deputy Mayor Joanne Whalen – Nothing to report.

5.3 Finance Committee; Chair Councillor Carol King and Mayor Craig LeGrow – Nothing to report, budget is finished.

5.4 Public Works

Committees

5.4.1 Waste Reduction Committee; Chair Councillor Chris Palmer & Councillor Heidi Kolodniski- Curbside compost grant id filled out and applied for, expecting to hear back around end of January.

5.4.2 Sustainable Energy & Environment Committee; Chair Councillor Chris Palmer - Nothing to report..

5.4.3 Water Advisory Committee; Chair Councillor Heidi Kolodniski & Councillor Chris Palmer - Nothing to report.

5.4.4 Community Garden Committee; Chair Councillor Heidi Kolodniski & Town Manager Donna Connors- Couple of bat boxes may be put up, compost bins may need to be moved, will check and see.

5.5 History & Heritage Committee; Chair Councillor Heidi Kolodniski and Councillor Carol King – Artifacts are now in cabinets in the hall.

5.6 Emergency Response Committee Councillor Chris Palmer– Nothing to report.

5.7 Community Committee; Chair Carol King & Mayor Craig Legrow- Nothing to report.

5.8 Trails & Recreation Committee; Chair Deputy Mayor Joanne Whalen and Councillor Heidi Kolodniski- Nothing to report, the meeting was cancelled due to a member being sick.

5.9 NEJAC; Deputy Mayor Joanne Whalen - Virtual meeting tomorrow.

6.0 APPLICATIONS AND CORRESPONDENCE

NIL

7.0 CORRESPONDENCE

7.0.0 Professional Municipal Administrators - get Amanda registered

7.0.1 Resident Correspondence: reply and answer questions

7.0.2 Info Note- reviewed

7.0.3 Torbay Plan Review- reviewed and discussed

7.0.4 JRI outreach club -forward to community committee

7.0.5 Urban and Rural Planning Act- directed to Town Manager to complete, appeal, gather info and respond.

7.0.6 Resident Email - MHA Jody Wall sharp turn sign to be installed.

7.0.7 DOT Memo- reviewed and discussed no action required

8.0 NEW BUSINESS

8.1 REPORT FROM TOWN MANAGER

8.1.0 Insurance Policy Note- Information gather and presented relating to Town insurance.

8.1.1 Guard Rail Repair Correspondence- Managers had meeting, guard rail needs to be fixed by duck pond.

8.1.2 ASIST Training- Logy Bay will see if Amanda wants to attend.

8.1.3 Celebrate Canada Grant applied- Applied for grant for \$7500 no less than \$5000

8.1.4 New Horizons for Seniors- Applied for \$25000 Health Talks social activities for seniors.

8.1.5 Snow Plow Operator employment contract- Will divide into two jobs slow plow operator and maintenance worker, both part time up to a max of 40 hrs a week combined. Will define roll and job descriptions.

MOTION 107/2023

Councillor Heidi Kolodniski motioned to make two jobs custodian/ maintenance worker and public works class 5 combined hours to 40hrs a week on average.

Seconded by Deputy Mayor Joanne Whalen
All in favour. Motion CARRIED

8.1.6 Christmas Break- 27, 28, 29 back in office Jan 2nd.

8.2 OLD BUSINESS

9. FINANCES

9.1 FINANCIAL STATEMENT

MOTION 108/2023

Councillor Carol King moved to ACCEPT The Financial Statements as presented

Seconded by Councillor Heidi Kolodniski
All in favour. Motion CARRIED

9.2 OUTSTANDING PAYABLES

MOTION 109/2023

Deputy Mayor Joanne Whalen moved to APPROVE the outstanding payables as presented.

Seconded by Councillor Carol King
All in favour. Motion CARRIED

9.3 BUDGET REVIEW

MOTION 088/2023

Councillor Carol King moved to ACCEPT the budget to date as presented.

Seconded by Councillor Heidi Kolodniski
All in favour. Motion CARRIED

9.4 BANK RECONCILIATIONS

MOTION 089/2023

Councillor Carol King moved to ACCEPT the bank reconciliations as presented.

Seconded by Deputy Mayor Joanne Whalen
All in favour. Motion CARRIED

10.0 TABLE DISCUSSION

11.0 NEXT GENERAL MEETING

The Mayor scheduled the Next Meeting for Thursday 11 Jan 2024 @ 7:00 pm

12.0 ADJOURNMENT

MOTION 090/2023

Deputy Mayor Joanne Whalen moved to **ADJOURN** the meeting of 5 December, 2023,

Mayor Craig LeGrow adjourned the meeting at 10:35 pm.

Craig LeGrow
Mayor
Town of Bauline



Donna Connors
Town Manager
Town of Bauline